RCSLT Top tips and advice from existing ROOT users

Becoming ROOT Ready	Getting up and running
• Try not to be overwhelmed by lack of familiarity or confidence with data. • RCSLT supporting information and documents are clear and will help guide you. • Get in touch with RCSLT for additional support. Emails sent to root@rcslt.org will be responded to promptly. • Depending on your organisation, seek support as early as possible from information governance, data analysts, IT, managers etc - this can be invaluable. • Be prepared for things to take time and don't be disheartened!	• When planning rollout, factor in time for aspects such as inter-rater reliability and ensure people have time to collect and upload quality data. • It is important to ensure appropriate people are assigned administration responsibilities such as managing users. • Collaboration with other teams or organisations can help to make training and learning more efficient. • This can also create opportunities to compare outcomes to support quality improvement. • The system will be unfamiliar at first, but the more you use it, the easier it becomes!
Maintaining momentum	**Analysing and using the data**
• Make sure ROOT is considered in new staff inductions. • Ensure appropriate TOMs training is maintained to keep momentum and refresh knowledge/skills • Present reports to colleagues, so they can see the value of the data and not view it as a burden. • Users with admin rights may wish to view the number of logins and last date login of users to monitor use of the system. • Make sure staff continue to have time to consider scoring and to input data correctly. • Remember this isn't just a local exercise but you are contributing to national data to help the profession demonstrate its value.	• Use RCSLT staff for support e.g. workshops with staff • Send data to commissioners, funders and senior managers, even if they don't ask! • There is flexibility in reports (e.g filtering by diagnoses or age), so make sure you explore these and find what works for your service.