

Module 4.3: Generating service-level reports: AAC

For further information, contact:

ROOT@rcslt.org

Introduction

- The ROOT aggregates data collected across an SLT service and generates reports on groups of service users for that service to view
- Filters can be applied to the reports to enable the service to drill down to analyse the data at the required level for reporting purposes (e.g. age, diagnosis, date range)
- Reports are anonymised and do not contain any information for fewer than 6 service users
- Benchmarking reports can be generated to enable the SLT service to compare their outcomes with that of others using the ROOT. Individuals services are not identifiable.

Introduction

- There are three categories of service-level report currently available on the ROOT:
 - General reports
 - Quarterly reports
 - AAC reports
- In response to user feedback, improvements have recently been made to these report types.
- It is still possible to access the old versions of reports, but once the new-style reports have been fully developed and tested, the old-style reports will be removed.

Introduction

- This module is designed to guide you through generating reports on the ROOT at a service level for AAC. As the AAC TOMs scale has a different structure from the majority of the other scales, specific reports have been created.
- Other modules are available to support with:
 - Generating reports for individual service users (module 4.1)
 - Generating service-level reports: general reports and quarterly reports (module 4.2)
 - Generating service-level data reports using the old report viewer (module 4.4)
- This module is relevant to those using the 'direct data entry' and 'data upload' methods of recording TOMs in the ROOT

Generating service-level reports

 RCSLT Online Outcome Tool

Therapy Outcome Measures



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Welcome to the ROOT

My Dashboard

Number of draft ratings: 0

[View my recent patients](#)

NEWS

Recent changes to the ROOT

The next time that you log in to use the ROOT, you will be asked to give consent for your personal data to be collected and used in relation to your use of the ROOT, confirm that your details are correct and complete an acceptable use agreement.

Our new Privacy Policy will make it easier for you to find out how we collect, use and protect your personal data in relation to the ROOT. [Click here](#) to view the privacy policy.

Erratum for the TOMs AAC adapted scale

The third edition of Therapy Outcome Measures for Rehabilitation Professionals' (Enderby and John, 2015) details on page 102 that it is necessary to consider and score the activity, participation and well-being without AAC and with AAC. This has not been found to be practical and it has been decided that clients should be rated in the same way as on other

To navigate to the service-level reports, select the **Reports** tab from the menu bar

Generating service-level reports



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Click *View* to view the filter you applied the last time you ran a report. This will be applied to the next report you use.

[General Reports](#)

[Quarterly Reports](#)

[AAC](#)

[Archive](#)

General Reports



R01 Change between initial and final TOMs scores across each domain (bar-chart) **NEW**

☐ B&W Version

[Show](#)

This report provides information related to TOM ratings. The numbers and percentages are shown in a table, the vertical axis of the table indicates the number of individuals showing positive (green) or stayed the same (yellow) or reducing their scores (red) across the domains of the TOMs.

This module is designed to guide you through generating reports on the ROOT at a service level for AAC.



R02 Change between initial and final TOMs scores across each domain (pie chart) **NEW**

☐ B&W Version

[Show](#)

This report provides information related to TOM ratings. The proportions of individuals showing positive (green) or reducing their scores (red) across the domains of the TOMs ratings.



R03 Number of people improved **NEW**

☐ B&W Version

[Show](#)

This report provides information on the number of domains that service users change in



R04 Number of people improved (compound report) **NEW**

☐ B&W Version

[Show](#)

This report provides information on the number of domains that service users change in

AAC REPORTS

Generating service-level reports: AAC



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Reports on data collected using the AAC scale are available here.

[Home](#) | [My Dashboard](#) | [Patients](#) | [Reports](#) | [Resources](#) | [Secure File Upload](#) | [Import Data](#)

Click *View* to view the filter you applied the last time you ran a report. This will be applied to the next report you use.

[General Reports](#)

[Quarterly Reports](#)

[AAC](#)

[Archive](#)

General Reports

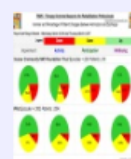


R01 Change between initial and final TOMs scores across each domain (bar-chart) **NEW**

☐ B&W Version

Show

This report provides information related to all domains of TOMs on initial and final ratings. The numbers and percentages are provided in a table and a bar chart. In the table, the vertical axis of the table indicates whether the change was negative (red), positive (green) or stayed the same (yellow) between initial and final ratings. The horizontal axis shows the domains of the TOMs.



R02 Change between initial and final TOMs scores across each domain (pie chart) **NEW**

☐ B&W Version

Show

This pie chart provides information on the proportions of individuals showing improvement (green), staying the same (yellow) or reducing their scores (red) across individual domains, between initial and final TOMs ratings.



R03 Number of people improved **NEW**

☐ B&W Version

Show

This report provides information on the number of domains that service users change in



R04 Number of people improved (compound report) **NEW**

☐ B&W Version

Show

This report provides information on the number of domains that service users change in

Generating service-level reports: AAC



Online Outcome Tool

Welcome Test - Test Base - [Change Password](#) - [Logout](#)

Therapy Outcome Measures

Choose your report and select **Show**

[Home](#) | [My Dashboard](#) | [Patients](#) | [Reports](#) | [Resources](#) | [Secure File Upload](#) | [Import Data](#)

Click *View* to view the filter you applied the last time you ran a report. This will be applied to the next report you use.

[General Reports](#)

[Quarterly Reports](#)

[AAC](#)

[Archive](#)

AAC

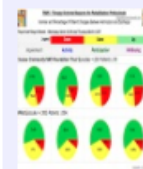


(AAC) R01 Change between initial and final TOMs scores across each domain (bar-chart) ****NEW****

☐ B&W Version

Show

This report provides information related to all domains of TOMs on initial and final ratings. The numbers and percentages are provided in a table and a bar chart. In the table, the vertical axis of the table indicates whether the change was negative (red), positive (green) or stayed the same (yellow) between initial and final ratings. The horizontal axis shows the domains of the TOMs.



(AAC) R02 Change between initial and final TOMs scores across each domain (pie chart) ****NEW****

☐ B&W Version

Show

This pie chart provides information on the proportions of individuals showing improvement (green), staying the same (yellow) or reducing their scores (red) across individual domains, between initial and final TOMs ratings.



(AAC) R03 Number of people improved ****NEW****

☐ B&W Version

Show



(AAC) R04 Number of people improved (compound report) ****NEW****

☐ B&W Version

Show

Generating service-level reports: AAC



Online Outcome Tool

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Therapy Outcome Measures

[Home](#) | [My Dashboard](#) | [Patients](#) | [Reports](#) | [Resources](#) | [Secure File Upload](#) | [Import Data](#)

Each report also has a black and white version. Select this box before clicking **show**.

Click *View* to view the filter you applied the last time you ran a report. This will be applied to the next report you use.

[General Reports](#)

[Quarterly Reports](#)

[AAC](#)

[Archive](#)

AAC

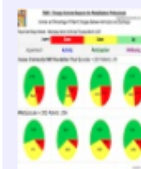


(AAC) R01 Change between initial and final TOMs scores across each domain (bar-chart)
****NEW****

☐ B&W Version

Show

This report provides information related to all domains of TOMs on initial and final ratings. The numbers and percentages are provided in a table and a bar chart. In the table, the vertical axis of the table indicates whether the change was negative (red), positive (green) or stayed the same (yellow) between initial and final ratings. The horizontal axis shows the domains of the TOMs.



(AAC) R02 Change between initial and final TOMs scores across each domain (pie chart)
****NEW****

☐ B&W Version

Show

This pie chart provides information on the proportions of individuals showing improvement (green), staying the same (yellow) or reducing their scores (red) across individual domains, between initial and final TOMs ratings.



(AAC) R03 Number of people improved
****NEW****

☐ B&W Version

Show



(AAC) R04 Number of people improved (compound report) ****NEW****

☐ B&W Version

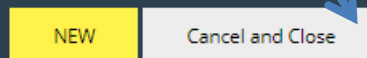
Show

Generating service-level reports: AAC



You have not yet saved any filters. To get started with using the reports, click ****NEW****.

If you haven't used the reporting functions before, this screen will be blank and you should select '**new**' to start.



Generating service-level reports: AAC

Name	Base	Date	Actions
Dysarthria outcomes 2018-2019	Test Base	21 Feb 2020 09:13	Apply Edit Share Remove

If you have used the reports before, you will be presented with a screen showing a list of filters that you have saved. You can choose to run this again by clicking **'apply'**, amend by clicking **'edit'** or start from scratch by clicking **'new'**.

NEW

Cancel and Close

Generating service-level reports: AAC

RCSLT

Standard

More

Local

All

Saved

Unsaved Filter

Start Date:

19/11/2009

End Date:

19/11/2019

Show ROOT Total:

YES

Discharge Code:

Do you wish to include this in the filter?

NO

TOMs

The selected TOMs scale is AAC.

Start Impairment Score Physical:

0

1

2

3

4

5

Start Impairment Score Cognitive:

0

1

2

3

4

5

Start Impairment Score Sensory:

0

1

2

3

4

5

Start Impairment Score Speech:

0

1

2

3

4

5

Start Impairment Score Comprehension:

0

1

2

3

4

5

As with the 'General Reports', this will open a new screen to enable you to apply filters to the reports (Please refer to module 4.2 for further information).

Patient Details

Gender:

All

Age Range:

NO

Communication and Swallowing Disorder Descriptor(s)

Primary Communication and Swallowing Disorder Descriptor(s):

Do you wish to include this in the filter?

NO

Include/exclude additional communication and swallowing disorder descriptors:

Include All

Medical Diagnosis

Primary Medical Diagnosis:

Do you wish to include this in the filter?

NO

Include/exclude/only progressive:

Include All

Include/exclude additional medical diagnoses:

Include All

Save and Run

Run Report

Reset

Cancel and Close

13

Generating service-level reports: AAC

RCSLT

Standard

More

Local

All

Saved

Unsaved Filter

Start Date:

13/08/2009

End Date:

13/08/2019

Show National:

YES

Discharge Code:

Include All

TOMs

The selected TOMs scale is AAC.

Start Impairment Score Physical:

0

1

2

3

4

5

Start Impairment Score Cognitive:

0

1

2

3

4

5

Start Impairment Score Sensory:

0

1

2

3

4

5

Start Impairment Score Speech:

0

1

2

3

4

5

Start Impairment Score Comprehension:

0

1

2

3

4

5

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Save and Run

Run Report

Reset

Cancel and Close

Patient Details

Gender:

All

Age Range:

NO

Communication and Swallowing Disorder Descriptor(s)

Primary Communication and Swallowing Disorder Descriptor(s):

Do you wish to include this in the filter?

NO

Include/exclude additional communication and swallowing disorder descriptors:

Include All

Medical Diagnosis

Primary Medical Diagnosis:

Do you wish to include this in the filter?

NO

Include/exclude/only progressive:

Include All

Include/exclude additional medical diagnoses:

Include All

The system default is to take you to this detailed list of filters. To see a reduced list, click **standard**.

Generating service-level reports – standard options

The screenshot displays the RCSLT software interface. At the top, there are tabs for 'Standard', 'More', 'Local', 'All', and 'Saved'. The 'Standard' tab is selected. Below the tabs, there are two main panels. The left panel is titled 'Unsaved Filter' and contains fields for 'Start Date' (19/11/2009), 'End Date' (19/11/2019), 'Show ROOT Total' (YES), and 'Discharge Code' (NO). The right panel is titled 'Communication and Swallowing Disorder Descriptor(s)' and contains a field for 'Primary Communication and Swallowing Disorder Descriptor(s)' (NO). A blue arrow points from a callout box to the calendar icon next to the 'End Date' field. The callout box contains the text: 'The **date range** defaults to the last ten year period. To change the date range, click on the calendar icon or type the dates in the boxes'. At the bottom of the interface, there are buttons for 'Save and Run', 'Run Report', 'Reset', and 'Cancel and Close'.

Unsaved Filter

Start Date: 19/11/2009

End Date: 19/11/2019

Show ROOT Total: YES

Discharge Code: NO

Do you wish to include this in the filter?

TOMs

The selected TOMs scale is AAC.

Communication and Swallowing Disorder Descriptor(s)

Primary Communication and Swallowing Disorder Descriptor(s): NO

Do you wish to include this in the filter?

The **date range** defaults to the last ten year period. To change the date range, click on the calendar icon or type the dates in the boxes

Save and Run Run Report Reset Cancel and Close

Generating service-level reports – standard options

The screenshot displays the RCSLT software interface with the following components:

- Top Navigation:** RCSLT logo and tabs for Standard, More, Local, All, and Saved.
- Unsaved Filter Panel:**
 - Start Date: 19/11/2009
 - End Date: 19/11/2019
 - Show ROOT Total: ☒ YES
 - Discharge Code: ☐ NO
 - Do you wish to include this in the filter?: ☐ NO
- TOMs Panel:** The selected TOMs scale is AAC.
- Communication and Swallowing Disorder Descriptor(s) Panel:** Primary Communication and Swallowing Disorder Descriptor(s): ☐ NO

A blue arrow points from the text box below to the 'Show ROOT Total' checkbox.

To include a comparison with other services using the ROOT, ensure that this is switched to **yes**

At the bottom of the interface are buttons for Save and Run, Run Report, Reset, and Cancel and Close.

Generating service-level reports – standard options

RCSLT Standard More Local All Saved

Unsaved Filter

Start Date: 2/21/2010

End Date: 2/21/2020

Show ROOT Total: YES

End of Episode / Discharge Code:
Do you wish to include this in the filter? NO

TOMs

The selected TOMs scale is AAC.

Communication and Swallowing Disorder Descriptor(s)

Primary Communication and Swallowing Disorder Descriptor(s):
Do you wish to include this in the filter? NO

If you want to filter the report by particular end of episode codes or discharge codes, click here to select **yes** and pick the options you wish to include. Otherwise, the default will be to include all.

Save and Run Run Report Reset Cancel and Close

Generating service-level reports – standard options

RCSLT Standard More Local All Saved

Unsaved Filter

Start Date: 2/21/2010

End Date: 2/21/2020

Show ROOT Total: YES ☒

End of Episode / Discharge Code: Do you wish to include this in the filter? NO ☐

TOMs

The selected TOMs scale is AAC.

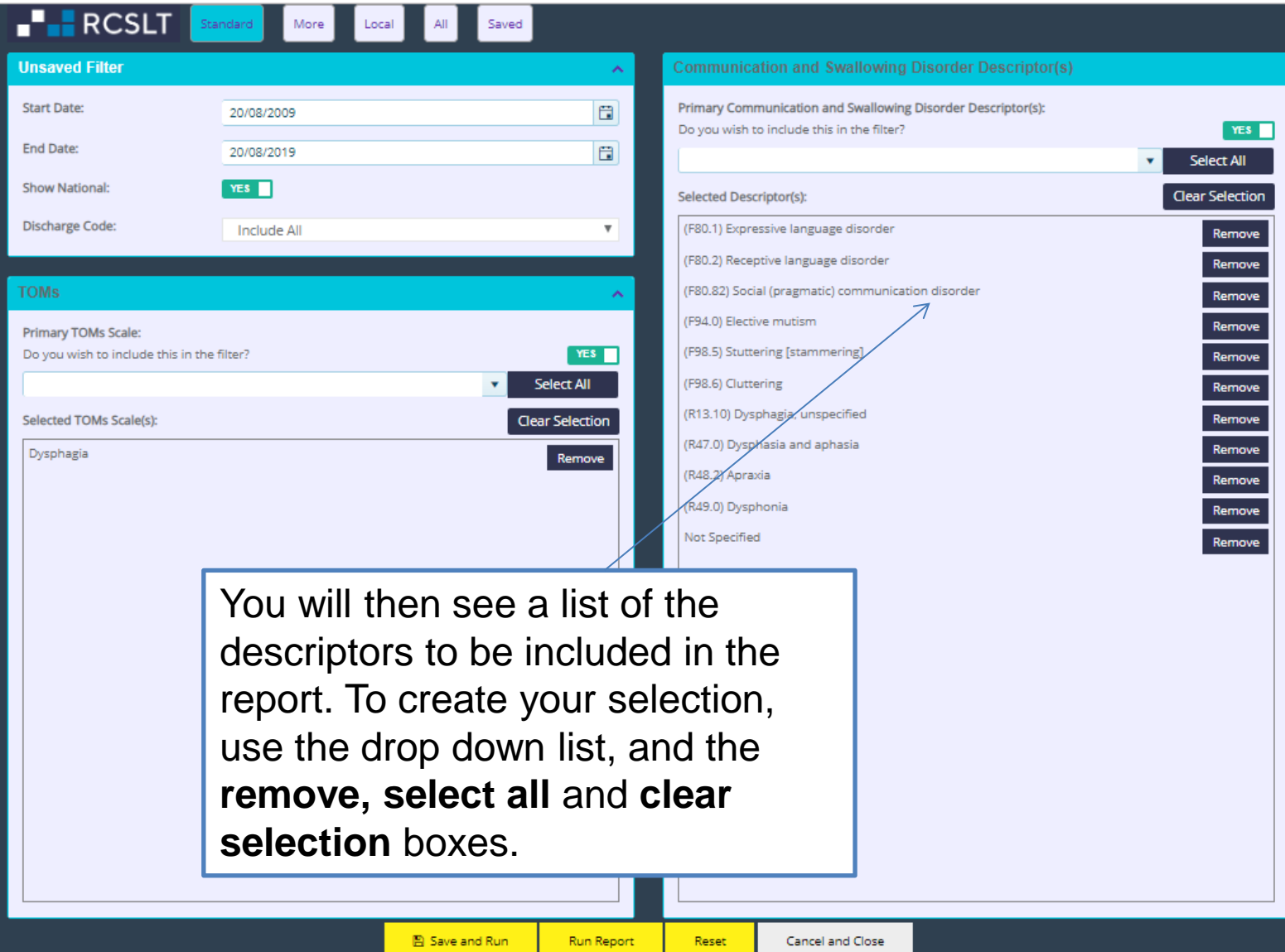
Communication and Swallowing Disorder Descriptor(s)

Primary Communication and Swallowing Disorder Descriptor(s): Do you wish to include this in the filter? NO ☐

If you would like to filter the report by particular primary communication and swallowing disorder descriptors, switch this to **yes**. Otherwise, the default will be for all data recorded against all descriptors to be included.

Save and Run Run Report Reset Cancel and Close

Generating service-level reports – standard options



Unsaved Filter

Start Date: 20/08/2009

End Date: 20/08/2019

Show National: YES

Discharge Code: Include All

TOMs

Primary TOMs Scale: Do you wish to include this in the filter? YES

Select All

Clear Selection

Selected TOMs Scale(s):

Dysphagia Remove

Communication and Swallowing Disorder Descriptor(s)

Primary Communication and Swallowing Disorder Descriptor(s): Do you wish to include this in the filter? YES

Select All

Clear Selection

Selected Descriptor(s):

- (F80.1) Expressive language disorder Remove
- (F80.2) Receptive language disorder Remove
- (F80.82) Social (pragmatic) communication disorder Remove
- (F94.0) Elective mutism Remove
- (F98.5) Stuttering [stammering] Remove
- (F98.6) Cluttering Remove
- (R13.10) Dysphagia, unspecified Remove
- (R47.0) Dysphasia and aphasia Remove
- (R48.2) Apraxia Remove
- (R49.0) Dysphonia Remove
- Not Specified Remove

You will then see a list of the descriptors to be included in the report. To create your selection, use the drop down list, and the **remove, select all and clear selection** boxes.

Save and Run Run Report Reset Cancel and Close

Generating service-level reports: AAC

RCSLT Standard More Local All Saved

Unsaved Filter

Start Date: 19/11/2009

End Date: 19/11/2019

Show ROOT Total: YES ☒

Discharge Code:

Do you wish to include this in the filter? ☐ YES ☒ NO

TOMs

The selected TOMs scale is AAC.

Communication and Swallowing Disorder Descriptor(s)

Primary Communication and Swallowing Disorder Descriptor(s):

Do you wish to include this in the filter? ☐ YES ☒ NO

You can click **reset** to remove all of the selections

Save and Run Run Report **Reset** Cancel and Close

Generating service-level reports – standard options

The screenshot displays the RCSLT report generation interface. At the top, there are tabs for 'Standard', 'More', 'Local', 'All', and 'Saved'. The 'Standard' tab is active. Below the tabs, there are two main sections: 'Unsaved Filter' and 'TOMs'. The 'Unsaved Filter' section contains fields for 'Start Date' (20/08/2009), 'End Date' (20/08/2019), 'Show National' (YES), and 'Discharge Code' (Include All). The 'TOMs' section contains a 'Primary TOMs Scale' field with a 'NO' button. To the right of these sections is a 'Communication and Swallowing Disorder Descriptor(s)' section with a 'Primary Communication and Swallowing Disorder Descriptor(s)' field and a 'NO' button. A blue arrow points from the 'More' tab to the 'Communication and Swallowing Disorder Descriptor(s)' section. At the bottom, there are buttons for 'Save and Run', 'Run Report', 'Reset', and 'Cancel and Close'.

Unsaved Filter

Start Date: 20/08/2009

End Date: 20/08/2019

Show National: YES

Discharge Code: Include All

TOMs

Primary TOMs Scale: NO

Communication and Swallowing Disorder Descriptor(s)

Primary Communication and Swallowing Disorder Descriptor(s): NO

At this point you can decide to run the report by clicking **save and run** or **run report** here.

Alternatively, if you want to drill down further, you can apply more filters. Click **more**.

Save and Run Run Report Reset Cancel and Close

Generating service-level reports – more options

The screenshot displays the RCSLT report generation interface. At the top, there are tabs for 'Standard', 'More', 'Local', 'All', and 'Saved'. The 'More' tab is currently selected. The interface is divided into several sections:

- Unsaved Filter:** Contains fields for 'Start Date' (13/08/2009), 'End Date' (13/08/2019), 'Show National' (YES), and 'Discharge Code' (Include All).
- TOMs:** A section titled 'The selected TOMs scale is AAC.' showing five horizontal sliders for 'Start Impairment Score' for Physical, Cognitive, Sensory, Speech, and Comprehension. Each slider ranges from 0 to 5.
- Patient Details:** Includes 'Gender' (All) and 'Age Range' (NO).
- Communication and Swallowing Disorder Descriptor(s):** Includes 'Primary Communication and Swallowing Disorder Descriptor(s)' (NO) and 'Include/exclude additional communication and swallowing disorder descriptors' (Include All).
- Medical Diagnosis:** Includes 'Primary Medical Diagnosis' (NO) and 'Include/exclude/only progressive' (Include All).

A blue arrow points from the 'More' tab to the 'Unsaved Filter' section.

Any selections that you have made on the **standard** panel will be shown on the **more options** panel, along with the option to add more filters, such as the severity of the start scores for the sub-domains of impairment. You can toggle back to **standard** at any point.

Generating service-level reports – more options

The screenshot displays the RCSLT report generation interface. At the top, there are tabs for 'Standard', 'More', 'Local', 'All', and 'Saved'. The 'Unsaved Filter' section includes fields for 'Start Date' (21/08/2009), 'End Date' (13/08/2019), 'Show National' (NO), and 'Discharge Code' (Include All). The 'TOMs' section shows five horizontal scales for 'Start Impairment Score' in Physical, Cognitive, Sensory, Speech, and Comprehension domains, each ranging from 0 to 5. The 'Patient Details' section includes 'Gender' (All) and 'Age Range' (NO). The 'Communication and Swallowing Disorder Descriptor(s)' section includes a checkbox for 'Do you wish to include this in the filter?' (NO) and a dropdown for 'Include/exclude additional communication and swallowing disorder descriptors:' (Include All). The 'Medical Diagnosis' section includes a checkbox for 'er?' (NO) and two dropdowns for 'Include All'.

If you are interested in looking at outcomes for service users with a start score that falls within a particular range for an impairment domain, use these scales to select the range that you are interested in. Otherwise, the default option is to include all.

Generating service-level reports – more options

These options enable you to focus in on service users that fall within a particular age range or gender. Otherwise, the report will include all by default.

RCSLT

StandardMoreLocalAllSaved

Unsaved Filter

Start Date:

21/08/2009

End Date:

13/08/2019

Start Impairment Score Sensory:

012345

Start Impairment Score Speech:

012345

Start Impairment Score Comprehension:

012345

Save and Run

Run Report

Reset

Cancel and Close

Patient Details

Gender:

AllAll MaleFemaleNot Specified

Age Range:

☐ YES☒ NO

Communication and Swallowing Disorder Descriptor(s)

Primary Communication and Swallowing Disorder Descriptor(s):

Do you wish to include this in the filter?

☐ YES☒ NO

Include/exclude additional communication and swallowing disorder descriptors:

Include All

Medical Diagnosis

Primary Medical Diagnosis:

Do you wish to include this in the filter?

☐ YES☒ NO

Include/exclude/only progressive:

Include All

Include/exclude additional medical diagnoses:

Include All

Generating service-level reports – more options

RCSLT Standard More Local All Saved

Unsaved Filter

Start Date: 21/08/2009

End Date: 13/08/2019

To select a specific age range, switch this to **yes**

TOMs

The selected TOMs scale is AAC.

Start Impairment Score Physical: 0 1 2 3 4 5

Start Impairment Score Cognitive: 0 1 2 3 4 5

Start Impairment Score Sensory: 0 1 2 3 4 5

Start Impairment Score Speech: 0 1 2 3 4 5

Start Impairment Score Comprehension: 0 1 2 3 4 5

Patient Details

Gender: All

Age Range: ☐ NO

Communication and Swallowing Disorder Descriptor(s)

Primary Communication and Swallowing Disorder Descriptor(s): ☐ NO

Do you wish to include this in the filter?

Include/exclude additional communication and swallowing disorder descriptors: Include All

Medical Diagnosis

Primary Medical Diagnosis: ☐ NO

Do you wish to include this in the filter?

Include/exclude/only progressive: Include All

Include/exclude additional medical diagnoses: Include All

Save and Run Run Report Reset Cancel and Close

Generating service-level reports – more options

RCSLT

StandardMoreLocalAllSaved

Unsaved Filter

Start Date:

21/08/2009

End Date:

13/08/2019

Show National:

☐ YES☒ NO

Discharge Code:

Include All

TOMs

The selected TOMs are:
Start Impairment
Start Impairment
Start Impairment
Start Impairment
Start Impairment
Start Impairment
Comprehension

You can use the drop down list to include/exclude individuals with additional communication and swallowing disorder descriptors

Patient Details

Gender:

Male

Age Range:

YES

Communication and Swallowing Disorder Descriptor(s)

Do you wish to include this in the filter?

☒ YES☐ NO

Select All

Selected Descriptor(s):

Clear Selection

Include/exclude additional communication and swallowing disorder descriptors:

Include All

Include All

Exclude Additional Communication And Swallowing Disorder Descriptor

Only Additional Communication And Swallowing Disorder Descriptor

Medical Diagnosis

Primary Medical Diagnosis:

Do you wish to include this in the filter?

☐ YES☒ NO

Include/exclude/only progressive:

Include All

Include/exclude additional medical diagnoses:

Include All

Save and RunRun ReportResetCancel and Close

Generating service-level reports – more options

RCSLT Standard More Local All Saved

Unsaved Filter

Start Date: 21/08/2009

End Date: 13/08/2019

Show National:

Discharge Code:

TOMs

The selected TOMs sc

Start Impairment Sco

Start Impairment Sco

Start Impairment Sco

Start Impairment Score Speech: 0 1 2 3 4 5

Start Impairment Score Comprehension: 0 1 2 3 4 5

To select specific primary medical diagnoses for inclusion in the report, switch this to **yes**. Otherwise all diagnoses will be included by default.

Patient Details

Gender: Male

Age Range: YES

Communication and Swallowing Disorder Descriptor(s)

Primary Communication and Swallowing Disorder Descriptor(s):

Do you wish to include this in the filter? YES

Select All

Clear Selection

Selected Descriptor(s):

(F80.1) Expressive language disorder Remove

(F80.2) Receptive language disorder Remove

(F80.82) Social (pragmatic) communication disorder Remove

Include/exclude additional communication and swallowing Include All

Medical Diagnosis

Primary Medical Diagnosis:

Do you wish to include this in the filter? NO

Include/exclude/only progressive: Include All

Include/exclude additional medical diagnoses: Include All

Save and Run Run Report Reset Cancel and Close

Generating service-level reports – more options

RCSLT Standard **More** Local All Saved

Unsaved Filter

Start Date: 21/08/2009

End Date: 13/08/2019

Show National: ☒ NO

Discharge Code:

TOMs

The selected TOMs score

Start Impairment Score

Start Impairment Score

Start Impairment Score

Start Impairment Score

Start Impairment Score

Start Impairment Score

Comprehension: 0 1 2 3 4 5

Patient Details

Gender: Male

Age Range: ☒ YES

Communication and Swallowing Disorder Descriptor(s)

Do you wish to include this in the filter? ☒ YES

Select All

Clear Selection

Selected Descriptor(s):

(F80.2) Receptive language disorder

Remove

Include/exclude additional communication and swallowing disorder descriptors: Include All

Medical Diagnosis

Grouped ICD10 codes: ☒ NO

Primary Medical Diagnosis:

Do you wish to include this in the filter? ☒ YES

Select All

Clear Selection

Selected Descriptor(s):

(F84.0) Childhood autism

(S06) Intracranial injury

Not Specified

Remove

Remove

Remove

Save and Run Run Report Reset Cancel and Close

You have the option to pick individual ICD10 codes to include in the report, of you can opt to pick from broader groupings. Switch this to **yes** to select from a list of predetermined groups.

Generating service-level reports – more options

RCSLT Standard **More** Local All Saved

Unsaved Filter

Start Date: 21/08/2009

End Date: 13/08/2019

Show National:

Discharge Code:

TOMs

The selected TOM

Start Impairment

Start Impairment

Start Impairment

Start Impairment

Start Impairment Score

Comprehension: 0 1 2 3 4 5

Medical Diagnosis

Grouped ICD10 codes: ☐ YES ☒ NO

Primary Medical Diagnosis:

Do you wish to include this in the filter? ☐ YES ☒ NO

Select All

Clear Selection

Selected Descriptor(s):

(F84.0) Childhood autism

(S06) Intracranial injury

Not Specified

Remove

Remove

Remove

Communication and Swallowing Disorder Descriptor(s)

Do you wish to include this in the filter? ☐ YES ☒ NO

Select All

Clear Selection

Selected Descriptor(s):

(F80.2) Receptive language disorder

Remove

Include/exclude additional communication and swallowing disorder descriptors: Include All

Patient Details

Gender: Male

Age Range: ☐ YES ☒ NO

Save and Run **Run Report** **Reset** **Cancel and Close**

You will then see a list of diagnoses to be included in the report. To create your selection, use the drop down list, and the **remove, select all** and **clear selection** boxes.

Generating service-level reports – more options

Standard

More

Local

All

Saved

Unsaved Filter

Start Date:

21/08/2009

End Date:

Show National

Discharge Code

TOMs

The selected TOMs

Start Impairment

Start Impairment

Start Impairment

Start Impairment

Start Impairment

Start Impairment Score

Comprehension:

Use these two drop down boxes to choose whether you would like to include or exclude progressive medical conditions or include or exclude individuals with additional medical diagnoses

Patient Details

Gender:

All

Age Range:

NO

Communication and Swallowing Disorder Descriptor(s)

Primary Communication and Swallowing Disorder Descriptor(s):

Do you wish to include this in the filter?

NO

Include/exclude additional communication and swallowing disorder descriptors:

Include All

Medical Diagnosis

Select All

Selected Descriptor(s):

Clear Selection

Group 8 - Brain Injury

Remove

Group 13 - Autism Spectrum Disorders & Social Communication

Remove

Not specified

Remove

Include/exclude/only progressive:

Include All

Include/exclude additional medical diagnoses:

Include All

Save and Run

Run Report

Reset

Cancel and Close

Generating service-level reports – local options

The screenshot displays the RCSLT software interface with the following components:

- Top Navigation:** RCSLT logo and tabs for Standard, More, Local (highlighted), All, and Saved.
- Patient Details:** A section with a header and a date range selector for "Date of referral to SLT".
- Episode Details:** A section with a header and several input fields: "Care spell", "Indirect time", "Name of SLT", "Person delivering", "Total number of contacts", and "Total time". Each field has a dropdown arrow.
- Rating Details:** A section with a header, currently empty. A blue arrow points from the "Local" tab to this section.
- Bottom Buttons:** A row of buttons: "Save and Run", "Run Report", "Reset", and "Cancel and Close".

If your service has added 'user defined fields' to the ROOT (i.e. local, bespoke fields), you will have an additional tab here displaying the additional local options. If your service is not collecting anything additional, this screen will not appear.

Generating service-level reports – local options

The screenshot displays the RCSLT software interface with the following sections and fields:

- Top Navigation:** RCSLT logo and buttons for Standard, More, Local (selected), All, and Saved.
- Patient Details:** Includes a "Date of referral to SLT" field with a date picker icon.
- Episode Details:** Includes fields for "Care spell", "Indirect time", "Name of SLT", "Person delivering", "Total number of contacts", and "Total time", each with a range selector (two dropdowns and a "to" label).
- Rating Details:** A section header with a dropdown arrow.
- Bottom Bar:** Buttons for "Save and Run", "Run Report", "Reset", and "Cancel and Close".

Arrows from the text box point to the "Date of referral to SLT" field, the "Indirect time" range selector, and the "Total time" range selector.

If you wish to filter the data by any of these local options, use the drop down lists to drill down to the level that you are interested in.

Generating service-level reports – running a report

The screenshot displays the RCSLT report generation interface. At the top, there are tabs for 'Standard', 'More', 'Local', 'All', and 'Saved'. The 'Unsaved Filter' section includes fields for 'Start Date' (21/08/2019), 'End Date' (21/08/2019), 'Show National' (YES), and 'Discharge Code' (Include All). The 'TOMs' section shows 'The selected TOMs scale is AAC' and five horizontal impairment score sliders for Physical, Cognitive, Sensory, Speech, and Comprehension, all set to 0. The 'Patient Details' section has 'Gender' set to 'All' and 'Age Range' set to 'NO'. The 'Communication and Swallowing Disorder Descriptor(s)' section has 'Primary Communication and Swallowing Disorder Descriptor(s)' set to 'NO'. The 'Medical Diagnosis' section has a 'Select All' button, a 'Clear Selection' button, and a list of selected descriptors: 'Group 8 - Brain Injury', 'Group 13 - Autism Spectrum Disorders & Social Communication', and 'Not specified'. Below this list are 'Remove' buttons for each descriptor. The 'Include/exclude/only progressive:' dropdown is set to 'Include All', and the 'Include/exclude additional medical diagnoses:' dropdown is also set to 'Include All'. At the bottom, there are buttons for 'Save and Run', 'Run Report', 'Reset', and 'Cancel and Close'. A callout box with a blue border and a blue arrow pointing to the 'Run Report' button contains the text: 'If you are ready to run the report, you can either click **save and run** or **run report**'.

Unsaved Filter

Start Date: 21/08/2019

End Date: 21/08/2019

Show National: YES

Discharge Code: Include All

TOMs

The selected TOMs scale is AAC.

Start Impairment Score Physical: 0 1 2 3 4 5

Start Impairment Score Cognitive: 0 1 2 3 4 5

Start Impairment Score Sensory: 0 1 2 3 4 5

Start Impairment Score Speech: 0 1 2 3 4 5

Start Impairment Score Comprehension: 0 1 2 3 4 5

Patient Details

Gender: All

Age Range: NO

Communication and Swallowing Disorder Descriptor(s)

Primary Communication and Swallowing Disorder Descriptor(s): NO

Do you wish to include this in the filter? NO

Medical Diagnosis

Select All

Clear Selection

Selected Descriptor(s):

- Group 8 - Brain Injury
- Group 13 - Autism Spectrum Disorders & Social Communication
- Not specified

Remove

Remove

Remove

Include/exclude/only progressive: Include All

Include/exclude additional medical diagnoses: Include All

Save and Run Run Report Reset Cancel and Close

If you are ready to run the report, you can either click **save and run** or **run report**

Generating service-level reports – save and run

The screenshot displays the RCSLT software interface with several panels and a bottom navigation bar. The 'Unsaved Filter' panel includes fields for Start Date (21/08/2009), End Date (21/08/2019), Show National (YES), and Discharge Code (Include All). The 'TOMs' panel shows five impairment score sliders for Physical, Cognitive, Sensory, Speech, and Comprehension, all set to 0. The 'Patient Details' panel shows Gender (All) and Age Range (NO). The 'Communication and Swallowing Disorder Descriptor(s)' panel shows a checkbox for 'Do you wish to include this in the filter?' set to NO. The 'Medical Diagnosis' panel shows a list of selected descriptors: 'Group 8 - Brain Injury', 'Group 13 - Autism Spectrum Disorders & Social Communication', and 'Not specified', each with a 'Remove' button. Below the list are dropdowns for 'Include/exclude/only progressive' and 'Include/exclude additional medical diagnoses', both set to 'Include All'. A text box with a blue border and a blue arrow pointing to the 'Save and Run' button contains the text: 'Clicking **save and run** will enable you to save the selection of filters to use again another time'. The bottom navigation bar contains five buttons: 'Save and Run', 'Run Report', 'Reset', and 'Cancel and Close'.

Unsaved Filter

Start Date: 21/08/2009

End Date: 21/08/2019

Show National: YES

Discharge Code: Include All

TOMs

The selected TOMs scale is AAC.

Start Impairment Score Physical: 0 1 2 3 4 5

Start Impairment Score Cognitive: 0 1 2 3 4 5

Start Impairment Score Sensory: 0 1 2 3 4 5

Start Impairment Score Speech: 0 1 2 3 4 5

Start Impairment Score Comprehension: 0 1 2 3 4 5

Patient Details

Gender: All

Age Range: NO

Communication and Swallowing Disorder Descriptor(s)

Primary Communication and Swallowing Disorder Descriptor(s):

Do you wish to include this in the filter? NO

Medical Diagnosis

Select All

Clear Selection

Selected Descriptor(s):

- Group 8 - Brain Injury
- Group 13 - Autism Spectrum Disorders & Social Communication
- Not specified

Remove

Remove

Remove

Include/exclude/only progressive: Include All

Include/exclude additional medical diagnoses: Include All

Save and Run Run Report Reset Cancel and Close

Clicking **save and run** will enable you to save the selection of filters to use again another time

Generating service-level reports – save and run

RCSLT Standard More Local All Saved

Unsaved Filter

Start Date:

End Date:

Show National: ☐

Discharge Code:

Patient Details

Gender:

Primary Communication and Swallowing Disorder Descriptor(s):
Do you wish to include this in the filter? ☐ NO

Include All

TOMs

The selected TOMs scale is AAC.

Start Impairment Score Physical: 0 1 2

Start Impairment Score Cognitive: 0 1 2

Start Impairment Score Sensory: 0 1 2

Start Impairment Score Speech: 0 1 2

Start Impairment Score Comprehension: 0 1 2

You are about to save a filter with no name.

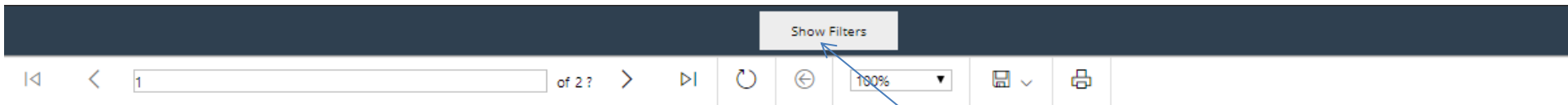
Please enter a name.

Primary Medical Diagnosis:
Do you wish to include this in the filter? ☐ NO

Include/exclude/only progressive:

Include/exclude additional medical diagnoses:

Generating service-level reports – save and run



The front page of the report will appear on your screen

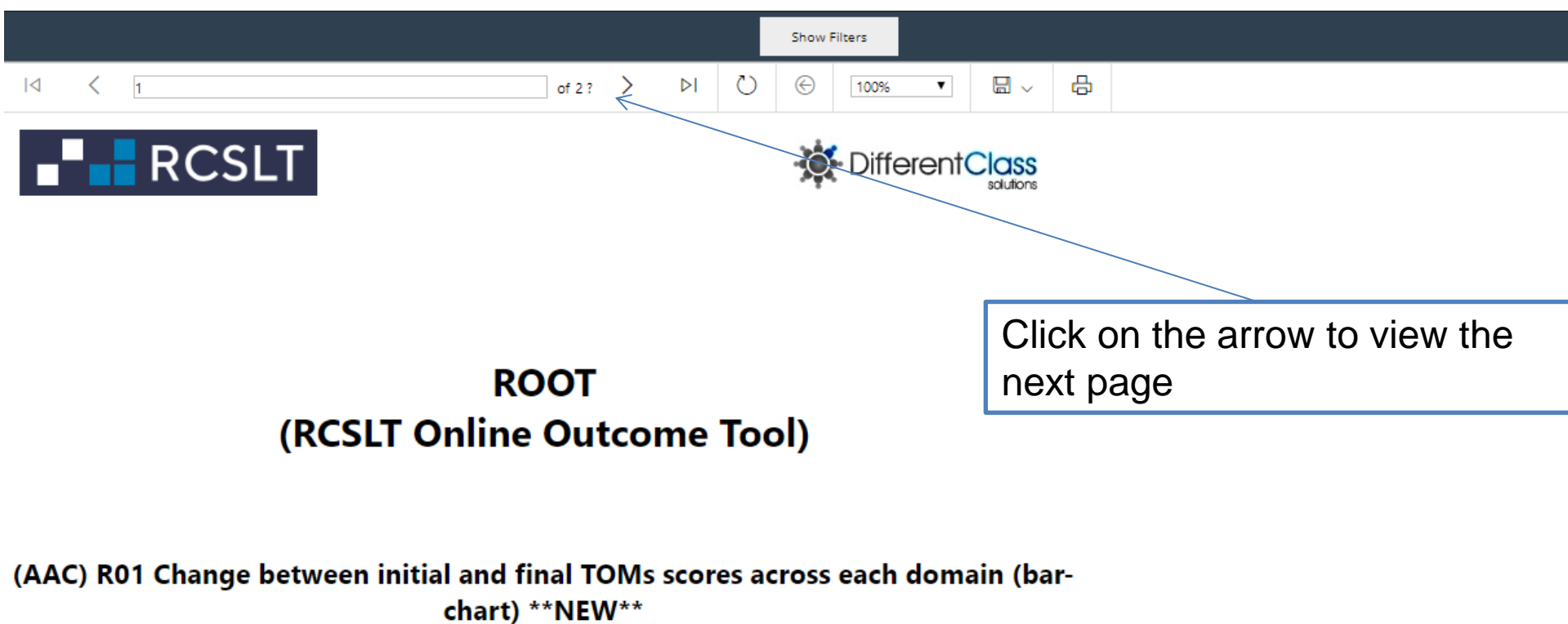


You can click **show filters** at any time to amend your selection

ROOT (RCSLT Online Outcome Tool)

(AAC) R01 Change between initial and final TOMs scores across each domain (bar-chart) **NEW**

Generating service-level reports – save and run



1 of 2 ?

RCSLT

DifferentClass solutions

ROOT
(RCSLT Online Outcome Tool)

(AAC) R01 Change between initial and final TOMs scores across each domain (bar-chart) **NEW**

Click on the arrow to view the next page

Generating service-level reports – save and run

2 of 3 ? 100%

TOMS : Therapy Outcome Measures for Rehabilitation Professionals
Pam Enderby and Alexandra John

(AAC) R01 Change between initial and final TOMs scores across each domain (bar-chart) ****NEW****

Description of the Report

This report provides information related to all domains of TOMs on initial and final ratings. The numbers and percentages are provided in a table and a bar chart. In the table, the vertical axis of the table indicates whether the change was negative (red), positive (green) or stayed the same (yellow) between initial and final ratings. The horizontal axis shows the domains of the TOMs.

TOMS Scale Not Shown

Due to information governance stipulations TOMs scales with less than 6 patients as a cohort are not shown individually in the pie charts below they show the overall figures if you have selected a combination TOMs scales. Thus if you have made selections (including filters) that result in a TOMs scale with less than 6 patients you may only see the PILOT figures. It is possible also possible that this is also the case for the whole PILOT in which case there will be no graphical representation.

Therapy Outcome Measures for Rehabilitation Professionals - Summary

Therapy Outcome Measures for Rehabilitation Professionals, Third Edition (TOMs) (Enderby and John 2015) is an outcome measure that is used by health professionals working in health, social care and education to describe the relative abilities of an individual over time in association with interventions. The TOMs scales address three dimensions of an individual in line with the World Health Organisation's International Classification of Functioning, Disability and Health (WHO, 2001) - impairment, activity and participation – and the well-being of the individual and carer (where appropriate):

- **Impairment** describes the severity of the presenting disorder/condition. There are five sub-components of the impairment domain for the Augmentative and Alternative Communication (AAC) scale:
 - Physical
 - Cognitive
 - Sensory - hearing and vision
 - Speech and language
 - Comprehension
- **Activity** looks at the impact of the difficulty on the actions or functions of an individual, indicating levels of dependence and independence
- **Participation** looks at the impact on social participation, interaction and autonomy
- **Wellbeing (individual/carers)** is concerned with emotions, feelings, burden of upset, concern and anxiety, and level of satisfaction

The second page of each report shows a cover sheet, which includes a description of the report and information about TOMs.

Generating service-level reports – save and run

Show Filters

3 of 4 ?

100%

TOMS : Therapy Outcome Measures for Rehabilitation Professionals

Pam Enderby and Alexandra John

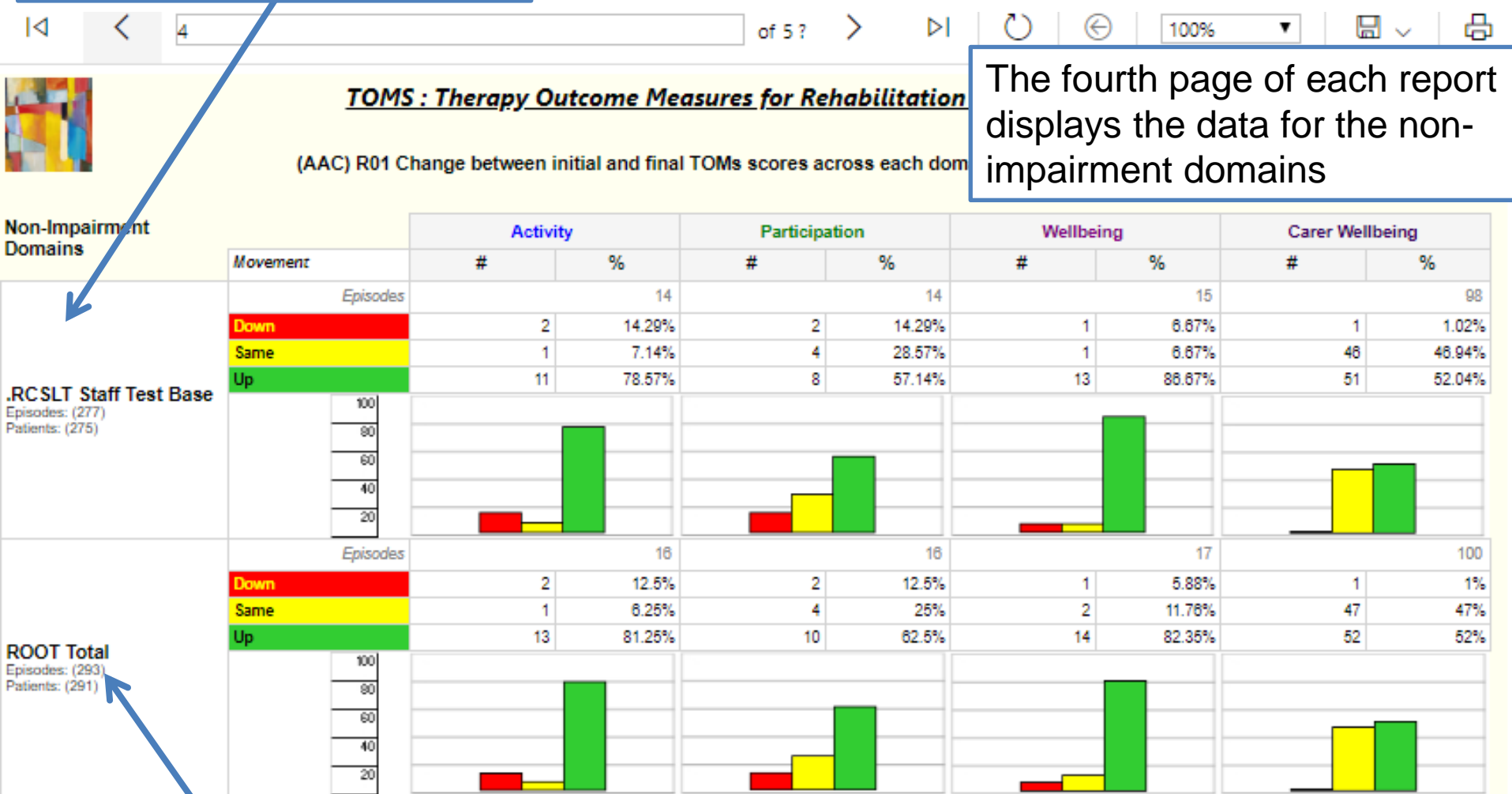
(AAC) R01 Change between initial and final TOMs scores across each domain (bar-chart) **NEW**

Parameter Name	Parameter Value
Start Date	2009-08-21
End Date	2019-08-21
Show National	Show National
Discharge Code	Include All
AAC) Start Impairment Score Physical	0 to 5
AAC) Start Impairment Score Cognitive	0 to 5
AAC) Start Impairment Score Sensory	0 to 5
AAC) Start Impairment Score Speech	0 to 5
AAC) Start Impairment Score Comprehension	0 to 5
Gender	Female
Age Range	
Primary Communication and Swallowing Disorder Descriptor(s)	Receptive language disorder
Primary Communication and Swallowing Disorder Group(s)	
Include/exclude additional communication and swallowing disorder descriptors	Include All
Primary Medical Diagnosis	Include All
Primary Medical Diagnosis Groups	Include All
Include/exclude additional medical diagnoses	Include All
Include/exclude/only progressive	Include All
Setting (UDF)	
Are spell (UDF)	
Date of referral to SLT (UDF)	
Indirect time (UDF)	
Total number of contacts (UDF)	
Total time (UDF)	

The third page of each report summarises the filters that have been applied to the report

Sample data report (AAC) R01: Change in TOMs scores between initial and final ratings across each domain

Data from your team/service

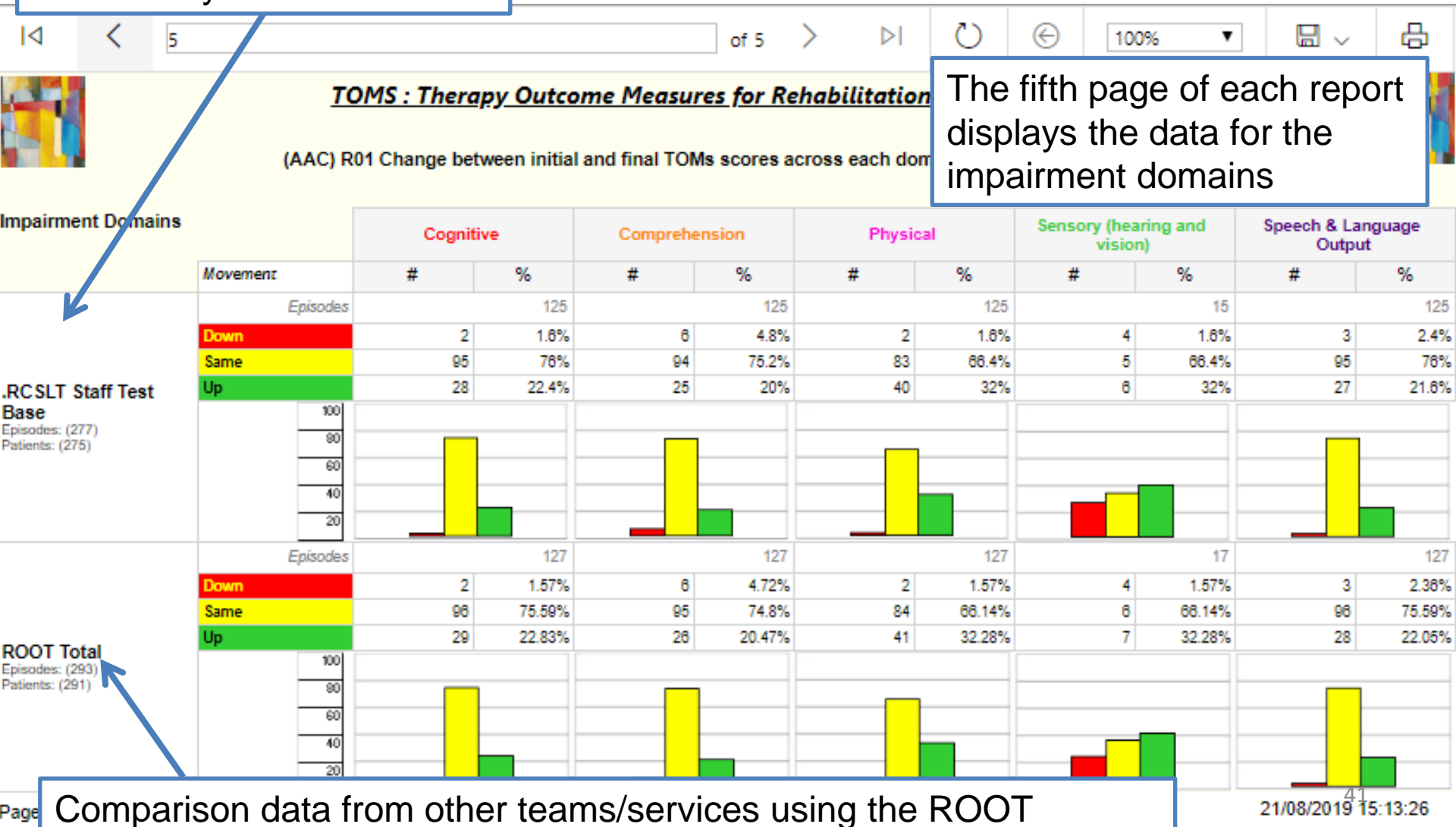


Comparison data from other teams/services using the ROOT

Sample data report (AAC) R01: Change in TOMs scores between initial and final ratings across each domain

Data from your team/service

The fifth page of each report displays the data for the impairment domains



Generating service-level reports – printing your report

Navigation: 5 of 5 | 100% | Print icon

TOMS : Therapy Outcome Measures for Rehabilitation Professionals
Pam Enderby and Alexandra John

(AAC) R01 Change between initial and final TOMs scores across each domain (bar-chart) **NEW**

Impairment Domains

	Movement	Cognitive		Comprehension		Physical	
		#	%	#	%	#	%
.RCSLT Staff Test Base Episodes: (277) Patients: (275)	Episodes		125		125		125
	Down	2	1.6%	6	4.8%	2	1.6%
	Same	95	76%	94	75.2%	83	66.4%
	Up	28	22.4%	25	20%	40	32%
ROOT Total Episodes: (293) Patients: (291)	Episodes		127		127		127
	Down	2	1.57%	6	4.72%	2	1.57%
	Same	96	75.59%	95	74.8%	83	65.35%
	Up	29	22.83%	26	20.47%	42	32.99%

Page: 5

Click here to print

Print

We'll create a printer-friendly PDF version of your report.

Page size:

A4 (210mm x 297mm)

Page orientation:

Landscape

Print **Cancel**

Generating service-level reports – exporting your report

Navigation: 5 of 5 | 100% | [Export Icon] | [Print Icon]

TOMS : Therapy Outcome Measures for Rehabilitation Professionals
Pam Enderby and Alexander

(AAC) R01 Change between initial and final TOMs scores across each domain (bar-chart) **NEW**

Impairment Domains

		Cognitive		Comprehension		Speech (hearing and)		Other	
		#	%	#	%	#	%	#	%
JRC SLT Staff Test Base Episodes: (277) Patients: (275)	Episodes		125						15
	Down	2	1.6%	6					1.6%
	Same	95	76%	94	77%				6.4%
	Up	28	22.4%	25	20%				32%
ROOT Total Episodes: (293) Patients: (291)	Episodes		127		127		127		17
	Down	2	1.57%	6	4.72%	2	1.57%	4	1.57%
	Same	96	75.59%	95	74.8%	84	66.14%	6	66.14%
	Up	29	22.83%	26	20.47%	41	32.28%	7	32.28%

Bar charts are displayed for each domain, showing the distribution of scores (Down, Same, Up) across the episodes.

Export Options:

- Word
- Excel
- PowerPoint
- PDF
- TIFF file
- MHTML (web archive)
- CSV (comma delimited)
- XML file with report data
- Data Feed

Annotations:

- Click here to export the report in various formats
- This option will enable you to annotate the report and/or add an accompanying narrative before printing

Page: 5

21/08/2019 15:13:26

Generating service-level reports: using a saved filter

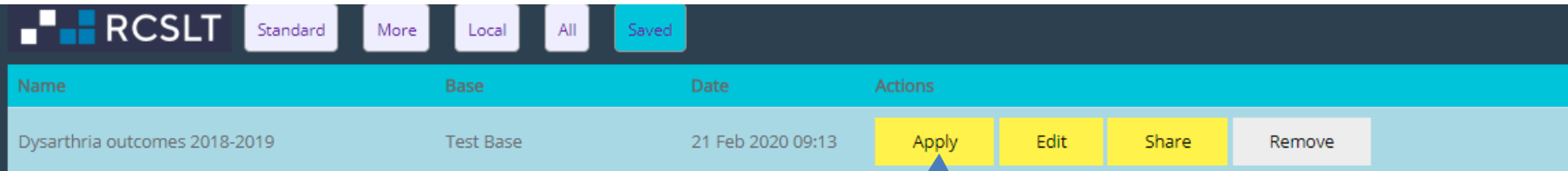
The screenshot displays the RCSLT report generation interface. At the top, there are tabs for 'Standard', 'More', 'Local', 'All', and 'Saved'. The 'Saved' tab is highlighted with a blue arrow pointing to it from a callout box. Below the tabs, the interface is divided into several sections:

- Unsaved Filter:** Contains fields for 'Start Date' (20/08/2009), 'End Date' (20/08/2019), 'Show National' (YES), and 'Discharge Code' (Include All).
- TOMs:** Contains sections for 'Primary TOMs Scale' and 'Secondary TOMs Scale', each with a 'Do you wish to include this in the filter?' checkbox (NO). It also features a 'Start Primary Impairment Score' slider ranging from 0 to 5.
- Patient Details:** Contains fields for 'Gender' (All) and 'Age Range' (NO).
- Communication and Swallowing Disorder Descriptor(s):** Contains fields for 'Primary Communication and Swallowing Disorder Descriptor(s)' (Do you wish to include this in the filter? NO) and 'Include/exclude additional communication and swallowing disorder descriptors' (Include All).
- Medical Diagnosis:** Contains fields for 'Primary Medical Diagnosis' (Do you wish to include this in the filter? NO), 'Include/exclude/only progressive' (Include All), and 'Include/exclude additional medical diagnoses' (Include All).

At the bottom of the interface, there are buttons for 'Save and Run', 'Run Report', 'Reset', and 'Cancel and Close'.

To use a filter that you have saved previously, click **saved**

Generating service-level reports: using a saved filter

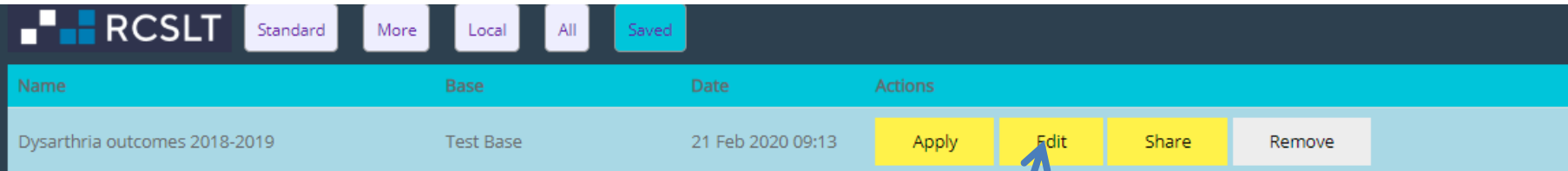


The screenshot shows the RCSLT interface. At the top, there is a navigation bar with the RCSLT logo and several filter tabs: Standard, More, Local, All, and Saved. Below this is a table with the following columns: Name, Base, Date, and Actions. The table contains one row with the following data: Name: Dysarthria outcomes 2018-2019, Base: Test Base, Date: 21 Feb 2020 09:13. The Actions column contains four buttons: Apply, Edit, Share, and Remove. A blue arrow points from a callout box to the 'Apply' button.

Name	Base	Date	Actions
Dysarthria outcomes 2018-2019	Test Base	21 Feb 2020 09:13	<button>Apply</button> <button>Edit</button> <button>Share</button> <button>Remove</button>

To use the filter, **apply**

Generating service-level reports: using a saved filter



The screenshot shows the RCSLT interface with a table of saved filters. The table has columns for Name, Base, Date, and Actions. The first row shows a filter named 'Dysarthria outcomes 2018-2019' with base 'Test Base' and date '21 Feb 2020 09:13'. The Actions column contains four buttons: 'Apply', 'Edit', 'Share', and 'Remove'. A blue arrow points to the 'Edit' button.

Name	Base	Date	Actions
Dysarthria outcomes 2018-2019	Test Base	21 Feb 2020 09:13	Apply Edit Share Remove

Click **edit** to amend any of the selections before running the report

Generating service-level reports: using a saved filter

RCSLT

Standard


More

Local

All

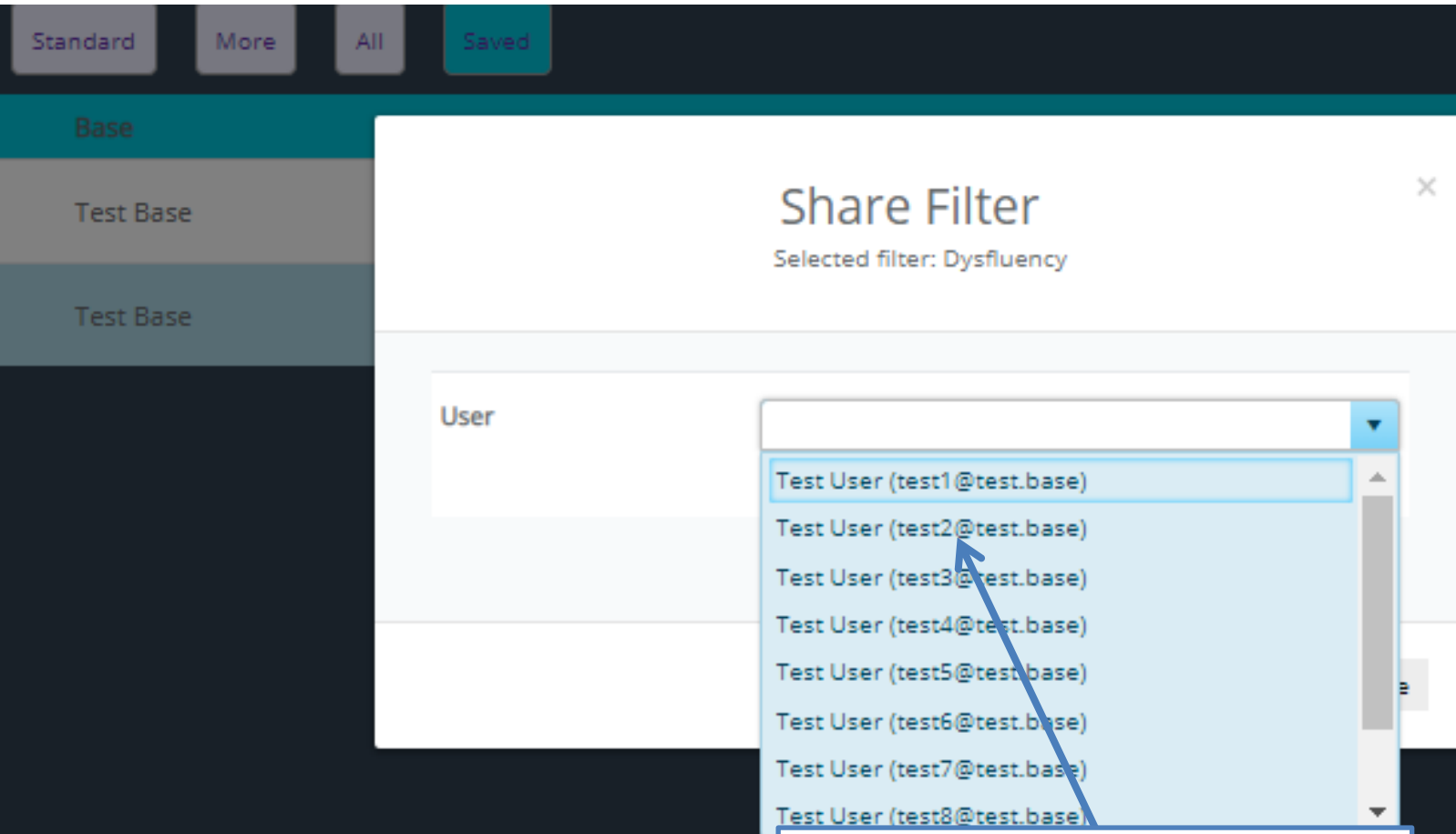
Saved

Name	Base	Date	Actions			
Dysarthria outcomes 2018-2019	Test Base	21 Feb 2020 09:13	Apply	Edit	Share	Remove



To share a filter with a colleagues, click **share**

Generating service-level reports: using a saved filter



Select the colleague you wish to share with from the drop down list and click **share**

Generating service-level reports: using a saved filter

RCSLT

Standard

More

Local

All

Saved

Name	Base	Date	Actions			
Dysarthria outcomes 2018-2019	Test Base	21 Feb 2020 09:13	Apply	Edit	Share	Remove

To remove a saved filter from your list, click **remove**

NEXT STEPS

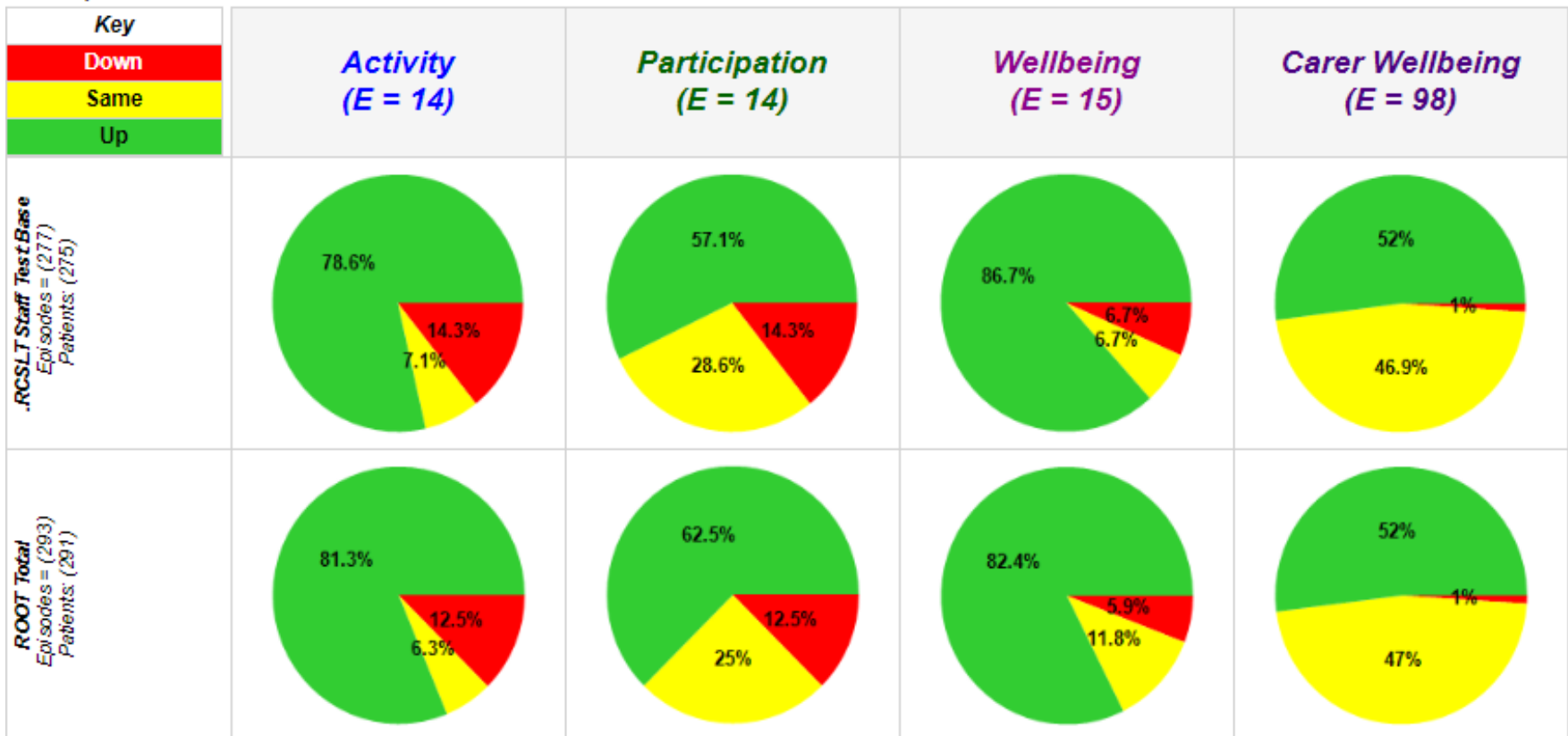
Next steps

- There are additional modules available to support with generating reports:
 - Module 4.1: Generating reports for individual service users
 - Module 4.2: Generating service-level reports: general and quarterly reports
 - Module 4.4: Generating service-level data reports using the old report viewer (archived reports)
- Contact ROOT@rcslt.org should you have any queries or questions.
- Please let us know what you think. Use the 'Leave Feedback' button on the ROOT to tell us about your experiences of using the tool and to make suggestions for what could be improved.

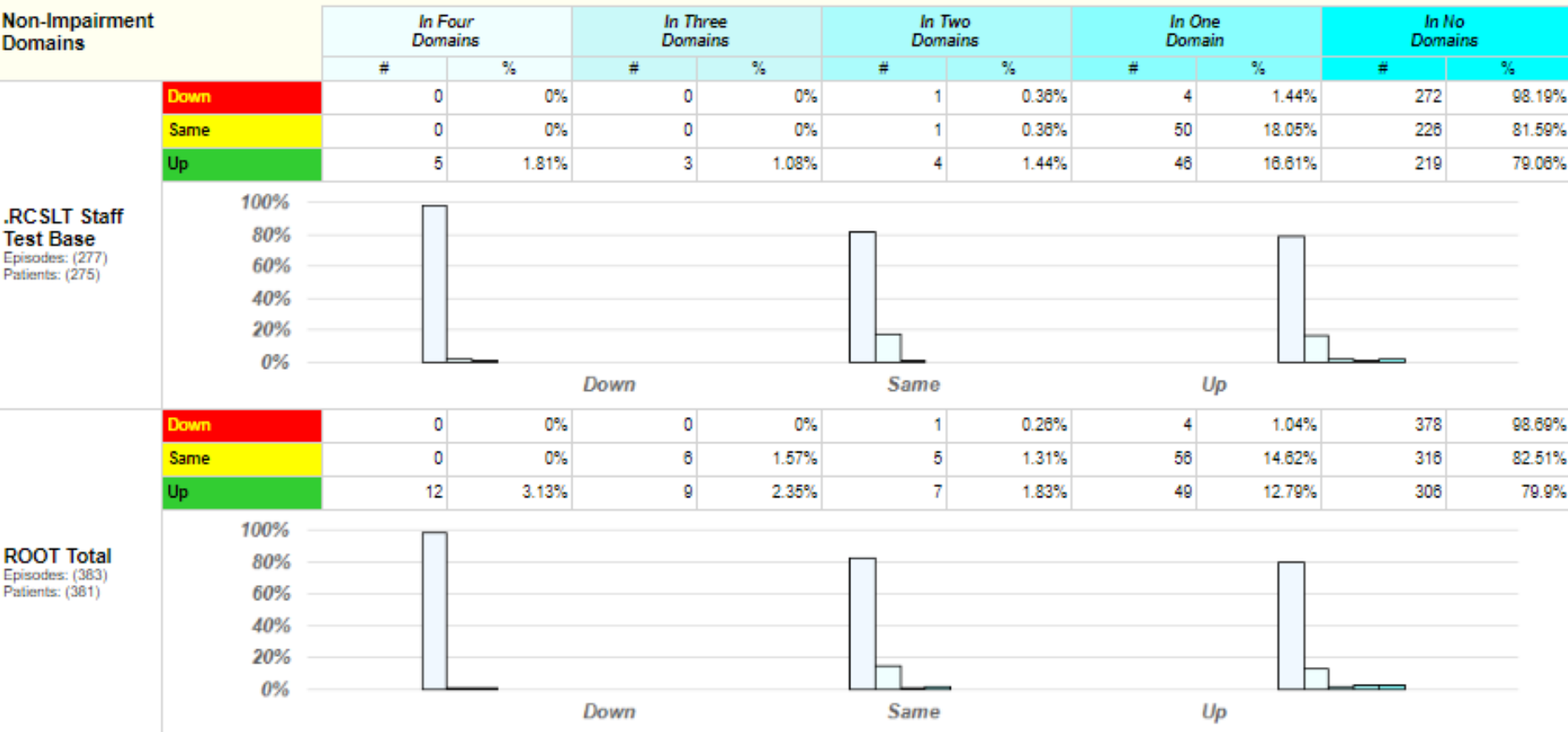
SAMPLE DATA REPORTS

(AAC)R02 Change between initial and final TOMs scores across each domain (pie chart)

Non-Impairment Domains



(AAC)R03 Number of people improved



(AAC)R04 Number of people improved (compound report)

