

Module 4.2: Generating service-level reports: general reports & quarterly reports

For further information, contact:

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Introduction

- The ROOT aggregates data collected across an SLT service and generates reports on groups of service users for that service to view
- Filters can be applied to the reports to enable the service to drill down to analyse the data at the required level for reporting purposes (e.g. age, diagnosis, date range)
- Reports are anonymised and do not contain any information for fewer than 6 service users
- Benchmarking reports can be generated to enable the SLT service to compare their outcomes with that of others using the ROOT. Individuals services are not identifiable.

Introduction

- There are three categories of service-level report currently available on the ROOT:
 - General reports
 - Quarterly reports
 - AAC reports
- In response to user feedback, improvements have recently been made to these report types.
- It is still possible to access the old versions of reports, but once the new-style reports have been fully developed and tested, the old-style reports will be removed.

Introduction

- This module is designed to guide you through generating service-level reports on the ROOT using the new-style report viewer. It focuses on general reports and quarterly reports.
- Other modules are available to support with:
 - Generating reports for individual service users (module 4.1)
 - Generating service-level reports: AAC (module 4.3)
 - Generating service-level data reports using the old report viewer (module 4.4)
- This module is relevant to those using the 'direct data entry' and 'data upload' methods of recording TOMs in the ROOT

Generating service-level reports

 RCSLT Online Outcome Tool

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Welcome to the ROOT

My Dashboard

Number of draft ratings: 0

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NEWS

Recent changes to the ROOT

The next time that you log in to use the ROOT, you will be asked to give consent for your personal data to be collected and used in relation to your use of the ROOT, confirm that your details are correct and complete an acceptable use agreement.

Our new Privacy Policy will make it easier for you to find out how we collect, use and protect your personal data in relation to the ROOT. [Click here](#) to view the privacy policy.

Erratum for the TOMs AAC adapted scale

The third edition of Therapy Outcome Measures for Rehabilitation Professionals' (Enderby and John, 2015) details on page 102 that it is necessary to consider and score the activity, participation and well-being without AAC and with AAC. This has not been found to be practical and it has been decided that clients should be rated in the same way as on other

To navigate to the service-level reports, select the **Reports** tab from the menu bar

Generating service-level reports



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Use the tabs to toggle between the different types of service-level reports

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Click *View* to view the filter you applied the last time you ran a report. This will be applied to the next report you use.

General Reports

Quarterly Reports

AAC

Archive

General Reports



R01 Change between initial and final TOMS scores across each domain (bar-chart) ****NEW****

B&W Version

Show

This report provides information related to all domains of TOMs on initial and final ratings. The numbers and percentages are provided in a table and a bar chart. In the table, the vertical axis of the table indicates whether the change was negative (red), positive (green) or stayed the same (yellow) between initial and final ratings. The horizontal axis shows the domains of the TOMs.



R02 Change between initial and final TOMS scores across each domain (pie chart) ****NEW****

B&W Version

Show

This pie chart provides information on the proportions of individuals showing improvement (green), staying the same (yellow) or reducing their scores (red) across individual domains, between initial and final TOMs ratings.



R03 Number of people improved ****NEW****

B&W Version

Show

This report provides information on the number of domains that service users change in



R04 Number of people improved (compound report) ****NEW****

B&W Version

Show

This report provides information on the number of domains that service users change in

Generating service-level reports



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Click *View* to view the filter you applied the last time you ran a report. This will be applied to the next report you use.

[General Reports](#)

[Quarterly Reports](#)

[AAC](#)

[Archive](#)

General Reports



R01 Change between initial and final TOMs scores across each domain (bar-chart) *NEW****

B&W Version

Show



R02 Change between initial and final TOMs scores across each domain (pie chart) *NEW****

B&W Version

Show

General reports – these reports look at change over time at a service level



R03 Number of people improved *NEW****

B&W Version

Show



R04 Number of people improved (compound report) *NEW****

B&W Version

Show

Generating service-level reports



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Click *View* to view the filter you applied the last time you ran a report. This will be applied to the next report you use.

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[AAC](#)

[Archive](#)

General Reports



R01 Change between initial and final TOMs scores across each domain (bar-chart) ****NEW****

B&W Version

Show



R02 Change between initial and final TOMs scores across each domain (pie chart) ****NEW****

B&W Version

Show

This rating table provides information on the number of domains that service users change in

Quarterly reports – these reports specifically look at change over time per quarter

The pie chart provides information on the proportions of individuals showing improvement (green), staying the same (yellow) or reducing their scores (red) across individual domains, between initial and final TOMs ratings.



R03 Number of people improved ****NEW****

B&W Version

Show



R04 Number of people improved (compound report) ****NEW****

B&W Version

Show

This report provides information on the number of domains that service users change in

This report provides information on the number of domains that service users change in

Generating service-level reports



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Click *View* to view the filter you applied the last time you ran a report. This will be applied to the next report you use.

General Reports

Quarterly Reports

AAC

Archive

General Reports



R01 Change between initial and final TOMs scores across each domain (bar-chart) ****NEW****

B&W Version

Show



R02 Change between initial and final TOMs scores across each domain (pie chart) ****NEW****

B&W Version

Show

AAC reports – these reports have been created to report on change over time when the AAC TOMs scale has been used



R03 Number of people improved ****NEW****

B&W Version

Show



R04 Number of people improved (compound report) ****NEW****

B&W Version

Show

This report provides information on the number of domains that service users change in

This report provides information on the number of domains that service users change in

Generating service-level reports



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Click *View* to view the filter you applied the last time you ran a report. This will be applied to the next report you use.

General Reports

Quarterly Reports

AAC

Archive

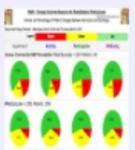
General Reports



R01 Change between initial and final TOMs scores across each domain (bar-chart) ****NEW****

B&W Version

Show



R02 Change between initial and final TOMs scores across each domain (pie chart) ****NEW****

B&W Version

Show

Archive – this tab contains the old report types. You should be aware, however, that these reports will be phased out in future.

This pie chart provides information on the proportions of individuals showing improvement (green), staying the same (yellow) or reducing their scores (red) across individual domains, between initial and final TOMs ratings.



R03 Number of people improved ****NEW****

B&W Version

Show



R04 Number of people improved (compound report) ****NEW****

B&W Version

Show

This report provides information on the number of domains that service users change in

This report provides information on the number of domains that service users change in

GENERAL REPORTS

Generating service-level reports: general reports



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Therapy Outcome Measures

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Click ***View*** to view the filter you applied the last time you ran a report. This will be applied to the next report you use.

General Reports

Quarterly Reports

AAC

Archive

General Reports



R01 Change between initial and final TOMs scores across each domain (bar-chart) **NEW******

B&W Version

Show

This report provides information related to all domains of TOMs on initial and final ratings. The numbers and percentages are provided in a table and a bar chart. In the table, the vertical axis of the table indicates whether the change was negative (red), positive (green) or stayed the same (yellow) between initial and final ratings. The horizontal axis shows the domains of the TOMs.



R02 Change between initial and final TOMs scores across each domain (pie chart) **NEW******

B&W Version

Show

This pie chart provides information on the proportions of individuals showing improvement (green), staying the same (yellow) or reducing their scores (red) across individual domains, between initial and final TOMs ratings.



R03 Number of people improved **NEW******

B&W Version

Show

This report provides information on the number of domains that service users change in



R04 Number of people improved (compound report) **NEW******

B&W Version

Show

This report provides information on the number of domains that service users change in

Generating service-level reports – general reports



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This report provides information related to all domains of TOMs on initial and final ratings. The numbers and percentages are provided in a table and a bar chart. In the table, the vertical axis of the table indicates whether the change was negative (red), positive (green) or stayed the same (yellow) between initial and final ratings. The horizontal axis shows the domains of the TOMs.



R02 Change between initial and final TOMs scores across each domain (pie chart) ****NEW****

B&W Version

Show

This pie chart provides information on the proportions of individuals showing improvement (green), staying the same (yellow) or reducing their scores (red) across individual domains, between initial and final TOMs ratings.

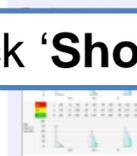


R03 Number of people improved ****NEW****

B&W Version

Show

This report provides information on the number of domains that service users change in



R04

B&W Version

Show

This report provides information on the number of domains that service users change in

Click **'Show'** to run the report

Generating service-level reports: black and white versions



Online Outcome Tool

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Therapy Outcome Measures

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Click *View* to view the filter you applied the last time you ran a report. This will be applied to the next report you use.

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General Reports



R01 Change between initial and final TOMs scores across each domain (bar-chart) ****NEW****

B&W Version

Show

This report provides information related to all domains of TOMs on initial and final ratings. The numbers and percentages are provided in a table and a bar chart. In the table, the vertical axis of the table indicates whether the change was negative (red), positive (green) or stayed the same (yellow) between initial and final ratings. The horizontal axis shows the domains of the TOMs.



R02 Change between initial and final TOMs scores across each domain (pie chart) ****NEW****

B&W Version

Show

This pie chart provides information on the proportions of individuals showing improvement (green), staying the same (yellow) or reducing their scores (red) across individual domains, between initial and final TOMs ratings.



R03 Number of people improved ****NEW****

B&W Version

Show

This report provides information on the number of domains that service users change in

Each report also has a black and white version. Select this box before clicking **show**.

und

B&W Version

Show

service users change in

Generating service-level reports: general reports



You have not yet saved any filters. To get started with using the reports, click ****NEW****.

If you haven't used the reporting functions before, this screen will be blank and you should select **'new'** to start.



Generating service-level reports: general reports



Name	Base	Date	Actions			
Dysarthria outcomes 2018-2019	Test Base	21 Feb 2020 09:13	Apply	Edit	Share	Remove

If you have used the reports before, you will be presented with a screen showing a list of filters that you have saved. You can choose to run this again by clicking **'apply'**, amend by clicking **'edit'** or start from scratch by clicking **'new'**.



Generating service-level reports: general reports

The screenshot displays the RCSLT software interface with several filter and report generation panels. At the top, there are tabs for 'Standard', 'More', 'Local', 'All', and 'Saved'. The 'More' tab is selected.

Unsaved Filter

- Start Date: 19/11/2009
- End Date: 19/11/2018
- Show ROOT Total: YES
- Discharge Code: Do you wish to include this in the filter? NO

TOMs

- Primary TOMs Scale: Do you wish to include this in the filter? NO
- Secondary TOMs Scale: Do you wish to include this in the filter? NO
- Start Primary Impairment Score: A slider ranging from 0 to 5.

Patient Details

- Gender: All
- Age Range: NO

Communication and Swallowing Disorder Descriptor(s)

- Primary Communication and Swallowing Disorder Descriptor(s): Do you wish to include this in the filter? NO
- Include/exclude additional communication and swallowing disorder descriptors: Include All

Medical Diagnosis

- Primary Medical Diagnosis: Do you wish to include this in the filter? NO

At the bottom of the interface, there are buttons for 'Save and Run', 'Run Report', 'Reset', and 'Cancel and Close'.

You will be presented with the parameter panel. Using these options, you can apply filters to interrogate the data at the required level. For example, you may be interested in the change in the TOMs for particular clinical groups, individuals that fall within a particular age range, and/or with progressive medical diagnosis.

Generating service-level reports: general reports

Unsaved Filter

Start Date: 19/11/2009

End Date: 19/11/2018

Show ROOT Total: YES

Discharge Code: Do you wish to include this in the filter? NO

TOMs

Primary TOMs Scale: Do you wish to include this in the filter? NO

Secondary TOMs Scale: Do you wish to include this in the filter? NO

Start Primary Impairment Score: 0 1 2 3 4 5

Patient Details

Gender: All

Age Range: NO

Communication and Swallowing Disorder Descriptor(s)

Primary Communication and Swallowing Disorder Descriptor(s): Do you wish to include this in the filter? NO

Include/exclude additional communication and swallowing disorder descriptors: Include All

Medical Diagnosis

Primary Medical Diagnosis: Do you wish to include this in the filter? NO

Include/exclude/only progressive: Include All

Include/exclude additional medical diagnoses: Include All

Standard More Local All Saved

Save and Run Run Report Reset Cancel and Close

The system default is to take you to this detailed list of filters. To see a reduced list, click **standard**.

Generating service-level reports – standard options

RCSLT Standard More Local All Saved

Unsaved Filter

Start Date: 19/11/2009 

End Date: 19/11/2018 

Show ROOT Total: YES

Discharge Code: NO

Do you wish to include this in the filter?

TOMs

Primary TOMs Scale: NO

Do you wish to include this in the filter?

Communication and Swallowing Disorder Descriptor(s)

Primary Communication and Swallowing Disorder Descriptor(s): NO

Do you wish to include this in the filter?

The **date range** defaults to the last ten year period. To change the date range, click on the calendar icons or type the dates into the boxes.

Generating service-level reports – standard options

RCSLT Standard More Local All Saved

Unsaved Filter

Start Date: 19/11/2009

End Date: 19/11/2018

Show ROOT Total: YES

Discharge Code: NO

Do you wish to include this in the filter?

TOMs

Primary TOMs Scale: NO

Do you wish to include this in the filter?

Communication and Swallowing Disorder Descriptor(s)

Primary Communication and Swallowing Disorder Descriptor(s): NO

Do you wish to include this in the filter?

To include a comparison with other services using the ROOT, ensure that this is switched to **yes**

Generating service-level reports – standard options

Standard More Local All Saved

Unsaver Filter

Start Date: 2/21/2010

End Date: 2/21/2020

Show ROOT Total: YES

End of Episode / Discharge Code: Do you wish to include this in the filter? NO

TOMs

Primary TOMs Scale: Do you wish to include this in the filter? YES

Select All

Clear Selection

Selected TOMs Scale(s):

- 0 - Core Scale Remove
- 3 - Autistic Spectrum Disorder Remove
- 6 - Child Language Impairment Remove
- 22 - Dysarthria
- 23 - Dysfluency
- 24 - Dysphagia
- 25 - Aphasia
- 30 - Hearing Impairment
- 33 - Learning Disability
- 40 - Phonological Disorder

Communication and Swallowing Disorder Descriptor(s)

Primary Communication and Swallowing Disorder Descriptor(s): Do you wish to include this in the filter? NO

Save and Run Run Report Reset Cancel and Close

If you want to filter the report by particular end of episode codes or discharge codes, click here to select **yes** and pick the options you wish to include. Otherwise, the default will be to include all.

Generating service-level reports – standard options

The screenshot displays the RCSLT report generation interface. At the top, there are tabs for 'Standard', 'More', 'Local', 'All', and 'Saved'. The 'Standard' tab is selected. Below the tabs, there are three main sections:

- Unsaved Filter:** This section contains several filter options:
 - Start Date: 19/11/2009
 - End Date: 19/11/2018
 - Show ROOT Total: YES
 - Discharge Code: Do you wish to include this in the filter? NO
- TOMs:** This section contains:
 - Primary TOMs Scale: Do you wish to include this in the filter? NO
- Communication and Swallowing Disorder Descriptor(s):** This section contains:
 - Primary Communication and Swallowing Disorder Descriptor(s): Do you wish to include this in the filter? NO

An arrow points from the 'NO' checkbox in the TOMs section to the explanatory text box below.

If you want to filter the report by particular primary TOMs scale(s), switch this option to 'yes'. Otherwise, the default will be to include data collected using all TOMs scales (except AAC) in the report.

Generating service-level reports – standard options

RCSLT **Standard** More Local All Saved

Unsaved Filter

Start Date: 20/08/2009

End Date: 20/08/2019

Show National: YES

Discharge Code: Include All

TOMs

Primary TOMs Scale:
Do you wish to include this in the filter? YES

Select All

Clear Selection

Selected TOMs Scale(s):

Aphasia/Dysphasia	Remove
Autistic Spectrum Disorder	Remove
Child Language Impairment	Remove
Cognition	Remove
Core Scale	Remove
Dementia	Remove
Dysarthria	Remove
Dysfluency	Remove
Dysphagia	Remove
Dysphonia	Remove
Head Injury	Remove

Communication and Swallowing Disorder Descriptor(s)

Primary Communication and Swallowing Disorder Descriptor(s):
Do you wish to include this in the filter? NO

You will see a list of the primary TOMs scales used.

Generating service-level reports – standard options

RCSLT Standard More Local All Saved

Unsaved Filter

Start Date: 20/08/2009

End Date: 20/08/2019

Show National: YES

Discharge Code: Include All

TOMs

Primary TOMs Scale:
Do you wish to include this in the filter? YES

Select All

Clear Selection

Selected TOMs Scale(s):

- Aphasia/Dysphasia Remove
- Autistic Spectrum Disorder Remove
- Child Language Impairment Remove
- Cognition Remove
- Core Scale Remove
- Dementia Remove
- Dysarthria Remove
- Dysfluency Remove
- Dysphagia Remove
- Dysphonia Remove
- Head Injury Remove

Communication and Swallowing Disorder Descriptor(s)

Primary Communication and Swallowing Disorder Descriptor(s):
Do you wish to include this in the filter? NO

Click **remove** if you do not wish to include certain scales in your report

Save and Run Run Report Reset Cancel and Close

Generating service-level reports – standard options

The screenshot displays the RCSLT software interface. At the top, there are navigation tabs: Standard (selected), More, Local, All, and Saved. Below these are two main panels. The left panel, titled 'Unsaved Filter', contains fields for Start Date (20/08/2009), End Date (20/08/2019), Show National (YES), and Discharge Code (Include All). Below this is the 'TOMs' panel, which has a 'Primary TOMs Scale' section with a 'Do you wish to include this in the filter?' checkbox (YES) and a 'Select All' button. Below that is a 'Selected TOMs Scale(s)' section with a 'Clear Selection' button and a list of scales, each with a 'Remove' button: Aphasia/Dysphasia, Autistic Spectrum Disorder, Child Language Impairment, Cognition, Core Scale, Dementia, Dysarthria, Dysfluency, Dysphagia, Dysphonia, and Head Injury. The right panel, titled 'Communication and Swallowing Disorder Descriptor(s)', has a 'Primary Communication and Swallowing Disorder Descriptor(s)' section with a 'Do you wish to include this in the filter?' checkbox (NO). A callout box with a blue border and white background points to the 'Clear Selection' button, containing the text: 'Click clear selection to remove all.' At the bottom of the interface, there are four buttons: 'Save and Run', 'Run Report', 'Reset', and 'Cancel and Close'.

Generating service-level reports – standard options

The screenshot displays the RCSLT software interface with the following components:

- Standard Options:** A row of buttons labeled 'Standard', 'More', 'Local', 'All', and 'Saved'.
- Unsaved Filter:** A section with the following fields:
 - Start Date: 20/08/2009
 - End Date: 20/08/2019
 - Show National: YES (checked)
 - Discharge Code: Include All
- TOMs:** A section titled 'Primary TOMs Scale: Do you wish to include this in the filter?' with a YES (checked) button. It features a dropdown list with the following items:
 - Anorexia Nervosa and Bulimia Nervosa
 - Aphasia/Dysphasia
 - Autistic Spectrum Disorder
 - Child Language Impairment
 - Cognition
 - Core Scale
 - Dementia
 - Dietetic Intervention for Enteral Feeding: PaediatricsButtons for 'Select All' and 'Clear Selection' are located to the right of the list.
- Communication and Swallowing Disorder Descriptor(s):** A section titled 'Primary Communication and Swallowing Disorder Descriptor(s): Do you wish to include this in the filter?' with a NO button.
- Bottom Navigation:** A row of buttons labeled 'Save and Run', 'Run Report', 'Reset', and 'Cancel and Close'.

A callout box with a blue border and white background contains the text: "Click on the drop down list to select particular scales for inclusion in the report". A blue arrow points from this box to the dropdown list in the 'TOMs' section.

Generating service-level reports – standard options

RCSLT Standard More Local All Saved

Unsaved Filter

Start Date: 20/08/2009

End Date: 20/08/2019

Show National: YES

Discharge Code: Include All

TOMs

Primary TOMs Scale:
Do you wish to include this in the filter? YES

Select All

Selected TOMs Scale(s): Clear Selection

Dysphagia Remove

Communication and Swallowing Disorder Descriptor(s)

Primary Communication and Swallowing Disorder Descriptor(s):
Do you wish to include this in the filter? NO

If you would like to filter the report by particular primary communication and swallowing disorder descriptors, switch this to **yes**. Otherwise, the default will be for all data recorded against all descriptors to be included.

Generating service-level reports – standard options

RC SLT Standard More Local All Saved

Unsaved Filter

Start Date: 20/08/2009

End Date: 20/08/2019

Show National: YES

Discharge Code: Include All

TOMs

Primary TOMs Scale: Do you wish to include this in the filter? YES

Select All

Selected TOMs Scale(s): Clear Selection

Dysphagia Remove

Communication and Swallowing Disorder Descriptor(s)

Primary Communication and Swallowing Disorder Descriptor(s): Do you wish to include this in the filter? YES

Select All

Clear Selection

Selected Descriptor(s):

- (F80.1) Expressive language disorder Remove
- (F80.2) Receptive language disorder Remove
- (F80.82) Social (pragmatic) communication disorder Remove
- (F94.0) Elective mutism Remove
- (F98.5) Stuttering [stammering] Remove
- (F98.6) Cluttering Remove
- (R13.10) Dysphagia, unspecified Remove
- (R47.0) Dysphasia and aphasia Remove
- (R48.2) Apraxia Remove
- (R49.0) Dysphonia Remove
- Not Specified Remove

You will then see a list of the descriptors to be included in the report. To create your selection, use the drop down list, and the **remove**, **select all** and **clear selection** boxes.

Save and Run Run Report Reset Cancel and Close

Generating service-level reports – standard options

The screenshot displays the RCSLT software interface with the following components:

- Navigation Bar:** Includes the RCSLT logo and tabs for 'Standard', 'More', 'Local', 'All', and 'Saved'. The 'Standard' tab is currently selected.
- Unsaved Filter Panel:** Contains input fields for 'Start Date' (20/08/2009) and 'End Date' (20/08/2019), a 'Show National' checkbox (checked), and a 'Discharge Code' dropdown menu set to 'Include All'.
- TOMs Panel:** Features a 'Primary TOMs Scale' dropdown menu, a 'Do you wish to include this in the filter?' checkbox (checked), a 'Select All' button, and a 'Selected TOMs Scale(s)' list containing 'Dysphagia' with a 'Remove' button.
- Communication and Swallowing Disorder Descriptor(s) Panel:** Includes a 'Primary Communication and Swallowing Disorder Descriptor(s)' dropdown menu, a 'Do you wish to include this in the filter?' checkbox (checked), a 'Select All' button, and a 'Selected Descriptor(s)' list. The list contains the following items, each with a 'Remove' button:
 - (F80.1) Expressive language disorder
 - (F80.2) Receptive language disorder
 - (F80.82) Social (pragmatic) communication disorder
 - (F94.0) Elective mutism
 - (F98.5) Stuttering [stammering]
 - (F98.6) Cluttering
 - (R13.10) Dysphagia, unspecified
 - (R47.0) Dysphasia and aphasia
 - (R48.2) Apraxia
 - (R49.0) Dysphonia
 - Not Specified
- Bottom Action Bar:** Contains buttons for 'Save and Run', 'Run Report', 'Reset', and 'Cancel and Close'.

A callout box with a blue border and white background is positioned over the 'Reset' button, containing the text: "You can click **reset** to remove all of the selections at any time". A blue arrow points from the text to the 'Reset' button.

Generating service-level reports – standard options

The screenshot displays the RCSLT software interface. At the top, there are tabs for 'Standard', 'More', 'Local', 'All', and 'Saved'. Below these are two main panels: 'Unsaved Filter' and 'TOMs'. The 'Unsaved Filter' panel includes fields for 'Start Date' (20/08/2009), 'End Date' (20/08/2019), 'Show National' (YES), and 'Discharge Code' (Include All). The 'TOMs' panel includes a 'Primary TOMs Scale' section with a 'Select All' button and a 'Selected TOMs Scale(s)' section with a 'Remove' button. To the right, a 'Communication and Swallowing Disorder Descriptor(s)' panel shows a list of descriptors with 'Remove' buttons next to each. A blue arrow points from the 'More' tab to the 'Communication and Swallowing Disorder Descriptor(s)' panel. At the bottom, there are buttons for 'Save and Run', 'Run Report', 'Reset', and 'Cancel and Close'.

Standard More Local All Saved

Unsaved Filter

Start Date: 20/08/2009

End Date: 20/08/2019

Show National: YES

Discharge Code: Include All

TOMs

Primary TOMs Scale: Do you wish to include this in the filter? YES

Select All

Selected TOMs Scale(s): Clear Selection

Dysphagia Remove

Communication and Swallowing Disorder Descriptor(s)

Primary Communication and Swallowing Disorder Descriptor(s): Do you wish to include this in the filter? YES

Select All

Clear Selection

Selected Descriptor(s):

- (F80.1) Expressive language disorder Remove
- (F80.2) Receptive language disorder Remove
- (F80.82) Social (pragmatic) communication disorder Remove
- (F94.0) Elective mutism Remove
- (F98.5) Stuttering [stammering] Remove
- (F98.6) Cluttering Remove
- (R13.10) Dysphagia, unspecified Remove
- (R47.0) Dysphasia and aphasia Remove
- (R48.2) Apraxia Remove
- (R49.0) Dysphonia Remove
- Not Specified Remove

Save and Run Run Report Reset Cancel and Close

At this point you can decide to run the report by clicking **save and run** or **run report** here.

Alternatively, if you want to drill down further, you can apply more filters. Click **more**.

Generating service-level reports – more options

The screenshot displays the RCSLT software interface with the 'More' panel selected. At the top, there are tabs for 'Standard', 'More', 'Local', 'All', and 'Saved'. The 'More' panel is divided into several sections:

- Unsaved Filter:** Contains fields for 'Start Date' (20/08/2009), 'End Date' (20/08/2019), 'Show National' (YES), and 'Discharge Code' (Include All).
- TOMs:** Includes 'Primary TOMs Scale' (YES), 'Selected TOMs Scale(s)' (Dysphagia), and 'Secondary TOMs Scale' (NO). A 'Start Primary Impairment Score' slider is set to 0.
- Patient Details:** Shows 'Gender' (All) and 'Age Range' (NO).
- Communication and Swallowing Disorder Descriptor(s):** Features a 'Primary Communication and Swallowing Disorder Descriptor(s)' field (YES), a list of selected descriptors (F80.1, F80.2, F80.82) with 'Remove' buttons, and an 'Include/exclude additional communication and swallowing disorder descriptors' dropdown (Include All).
- Medical Diagnosis:** Includes a 'Primary Medical Diagnosis' field (NO), an 'Include/exclude/only progressive' dropdown (Include All), and an 'Include/exclude additional medical diagnoses' dropdown (Include All).

Any selections that you have made on the **standard** panel will be shown on the **more options** panel, along with the option to add more filters. You can toggle back to **standard** at any point.

Generating service-level reports – more options

RCSLT Standard More Local All Saved

Unsaved Filter

Start Date: 20/08/2009

End Date: 20/08/2019

Show National: YES

Discharge Code: Include All

TOMs

Primary TOMs Scale:
Do you wish to include this in the filter? YES

Select All

Selected TOMs Scale(s):
Dysphagia Remove

Clear Selection

Secondary TOMs Scale:
Do you wish to include this in the filter? NO

Start Primary Impairment Score: 0 1 2 3 4 5

Patient Details

Gender: All

Age Range: NO

Communication and Swallowing Disorder Descriptor(s)

Primary Communication and Swallowing Disorder Descriptor(s):
Do you wish to include this in the filter? YES

Select All

Clear Selection

Selected Descriptor(s):

- (F80.1) Expressive language disorder Remove
- (F80.2) Receptive language disorder Remove
- (F80.82) Social (pragmatic) communication disorder Remove

Include/exclude additional communication and swallowing disorder descriptors: Include All

Medical Diagnosis

Primary Medical Diagnosis:
Do you wish to include this in the filter? NO

Include/exclude/only progressive: Include All

Include/exclude additional medical diagnoses: Include All

If you wish to filter the data in the report by a particular secondary TOMs scale (or selection of scales), switch this to **yes**

Save and Run

Run Report

Reset

Cancel and Close

Generating service-level reports – more options

RCSLT Standard More Local All Saved

Unsaved Filter

Start Date: 20/08/2009

End Date: 20/08/2019

Show National: YES

Discharge Code: Include All

Patient Details

Gender: All

Age Range: NO

You will then see a list of scales to be included in the report. To create your selection, use the drop down list, and the **remove**, **select all** and **clear selection** boxes.

Communication and Swallowing Disorder Descriptor(s)

Communication and Swallowing Disorder Descriptor(s):

Do you wish to include this in the filter? YES

Select All

Clear Selection

Remove

Remove

Remove

Include/exclude additional communication and swallowing disorder descriptors: Include All

Remove

Secondary TOMs Scale:

Do you wish to include this in the filter? YES

Please select at least one.

Select All

Clear Selection

Selected Secondary TOMs Scale(s):

Aphasia/Dysphasia Remove

Autistic Spectrum Disorder Remove

Core Scale Remove

Start Primary Impairment Score: 0 1 2 3 4 5

Medical Diagnosis

Primary Medical Diagnosis:

Do you wish to include this in the filter? NO

Include/exclude/only progressive: Include All

Include/exclude additional medical diagnoses: Include All

Generating service-level reports – more options

RCSLT Standard More Local All Saved

Unsaved Filter

Start Date: 20/08/2009

End Date: 20/08/2019

Show National: YES

If you are interested in looking at outcomes for service users with a start impairment score that falls within a particular range, use this scale to select the range that you are interested in. Otherwise, the default option is to include all.

Secondary TOMs Scale:
Do you wish to include this in the filter? YES

Please select at least one. Select All

Selected Secondary TOMs Scale(s): Clear Selection

- Aphasia/Dysphasia Remove
- Autistic Spectrum Disorder Remove
- Core Scale Remove

Start Primary Impairment Score:

Patient Details

Gender: All

Age Range: NO

Communication and Swallowing Disorder Descriptor(s)

Primary Communication and Swallowing Disorder Descriptor(s):
Do you wish to include this in the filter? YES

Select All

Selected Descriptor(s): Clear Selection

- (F80.1) Expressive language disorder Remove
- (F80.2) Receptive language disorder Remove
- (F80.82) Social (pragmatic) communication disorder Remove

Include/exclude additional communication and swallowing disorder descriptors: Include All

Medical Diagnosis

Primary Medical Diagnosis:
Do you wish to include this in the filter? NO

Include/exclude/only progressive: Include All

Include/exclude additional medical diagnoses: Include All

Generating service-level reports – more options

These options enable you to focus in on service users that fall within a particular age range or gender. Otherwise, the report will include all by default.

The screenshot displays the RCSLT report generation interface with several filter panels:

- Unsaved Filter:** Includes date pickers for Start Date (20/08/2009) and End Date (20/08/2019), and a Show National checkbox (checked).
- Patient Details:** Includes a Gender dropdown (All) and an Age Range checkbox (NO).
- Communication and Swallowing Disorder Descriptor(s):** Includes a Primary Communication and Swallowing Disorder Descriptor(s) dropdown, a Do you wish to include this in the filter? checkbox (YES), a Selected Descriptor(s) list with Remove buttons, and an Include/exclude additional communication and swallowing disorder descriptors dropdown (Include All).
- Medical Diagnosis:** Includes a Primary Medical Diagnosis dropdown, a Do you wish to include this in the filter? checkbox (NO), an Include/exclude/only progressive dropdown (Include All), and an Include/exclude additional medical diagnoses dropdown (Include All).

At the bottom, there are buttons for Save and Run, Run Report, Reset, and Cancel and Close.

Generating service-level reports – more options

RCSLT Standard More Local All Saved

Unsaved Filter

Start Date: 20/08/2009

End Date: 20/08/2019

Show National: YES

Patient Details

Gender: All

Age Range: NO

Communication and Swallowing Disorder Descriptor(s)

Primary Communication and Swallowing Disorder Descriptor(s):
Do you wish to include this in the filter? YES

Selected Descriptor(s):
(F80.1) Expressive language disorder
(F80.2) Receptive language disorder
(F80.82) Social (pragmatic) communication disorder

Include/exclude additional communication and swallowing disorder descriptors: Include All

Medical Diagnosis

Primary Medical Diagnosis:
Do you wish to include this in the filter? NO

Include/exclude/only progressive: Include All

Include/exclude additional medical diagnoses: Include All

To select a specific age range, switch this to **yes**

Primary TOMs Scale:
Do you wish to include this in the filter? YES

Selected TOMs Scale(s):
Dysphagia

Secondary TOMs Scale:
Do you wish to include this in the filter? YES

Please select at least one.

Selected Secondary TOMs Scale(s):
Aphasia/Dysphasia
Autistic Spectrum Disorder
Core Scale

Start Primary Impairment Score: 0 1 2 3 4 5

Generating service-level reports – more options

The screenshot displays the RCSLT software interface with several filter panels. At the top, there are tabs for 'Standard', 'More', 'Local', 'All', and 'Saved'. The 'Unsaver Filter' panel includes date pickers for 'Start Date' (20/08/2009) and 'End Date' (20/08/2019), a 'Show National' checkbox, and a 'Discharge Code' field. The 'TOMs' panel has sections for 'Primary TOMs Scale' and 'Secondary TOMs Scale', each with a 'Do you wish to include this in the filter?' checkbox (set to 'YES') and a 'Select All' button. Below these are lists of 'Selected TOMs Scale(s)' and 'Selected Secondary TOMs Scale(s)' with 'Remove' buttons. At the bottom of the TOMs panel is a 'Start Primary Impairment Score' slider from 0 to 5. The 'Patient Details' panel shows 'Gender' as 'Male' and 'Age Range' with a 'YES' checkbox and a slider from 0 to 120. The 'Communication and Swallowing Disorder Descriptor(s)' panel includes a 'Primary Communication and Swallowing Disorder Descriptor(s)' dropdown, a 'Do you wish to include this in the filter?' checkbox (set to 'YES'), a 'Select All' button, and a list of 'Selected Descriptor(s)' (F80.1, F80.2, F80.82) with 'Remove' buttons. It also has a 'Clear Selection' button and an 'Include/exclude additional communication and swallowing' dropdown (set to 'Include All'). The 'Medical Diagnosis' panel has a 'Primary Medical Diagnosis' dropdown, a 'Do you wish to include this in the filter?' checkbox (set to 'NO'), and two 'Include/exclude/only progressive' dropdowns (both set to 'Include All'). At the bottom, there are buttons for 'Save and Run', 'Run Report', 'Reset', and 'Cancel and Close'. A callout box with a white background and black text points to the 'Age Range' slider, containing the text: 'Use the slider select a specific range on the scale'.

Generating service-level reports – more options

The screenshot displays the RCSLT software interface with several filter panels:

- Unsaved Filter:** Includes date pickers for Start Date (20/08/2009) and End Date (20/08/2019), and a 'Show National:' checkbox.
- TOMs:** A section for selecting communication and swallowing disorder descriptors. It includes a 'Primary TOMs Scale' dropdown, a 'Selected TOMs Scale' list (currently containing 'Dysphagia'), and a 'Secondary TOMs Scale' section with a 'Please select at least one.' dropdown and a 'Selected Secondary TOMs Scale(s)' list (containing 'Aphasia/Dysphasia', 'Autistic Spectrum Disorder', and 'Cleft Lip or Palate').
- Patient Details:** Shows 'Gender' as 'Male' and an 'Age Range' slider.
- Communication and Swallowing Disorder Descriptor(s):** A section for selecting specific descriptors. It includes a 'Primary Communication and Swallowing Disorder Descriptor(s)' dropdown, a 'Selected Descriptor(s)' list (containing '(F80.1) Expressive language disorder', '(F80.2) Receptive language disorder', and '(F80.82) Social (pragmatic) communication disorder'), and an 'Include/exclude additional communication and swallowing' dropdown set to 'Include All'.
- Medical Diagnosis:** A section for selecting medical diagnoses. It includes a 'Primary Medical Diagnosis' dropdown, an 'Include/exclude/only progressive:' dropdown set to 'Include All', and an 'Include/exclude additional medical diagnoses:' dropdown set to 'Include All'.

A callout box with a blue border and white background is overlaid on the TOMs section. It contains the text: "You can use the drop down list to include/exclude individuals with additional communication and swallowing disorder descriptors". A blue arrow points from the callout box to the 'Include/exclude additional communication and swallowing' dropdown in the Communication and Swallowing Disorder Descriptor(s) panel.

At the bottom of the interface, there are four buttons: 'Save and Run', 'Run Report', 'Reset', and 'Cancel and Close'.

Generating service-level reports – more options

Unsaved Filter

Start Date: 20/08/2009
End Date: 20/08/2019

Show Name
Discharge

TOMs

Primary
Do you wish to include this in the filter?

Selected TOMs Scale(s):
Dysphagia
Remove

Secondary TOMs Scale:
Do you wish to include this in the filter?
 YES

Please select at least one.
Select All

Selected Secondary TOMs Scale(s):
Clear Selection

Aphasia/Dysphasia
Remove

Autistic Spectrum Disorder
Remove

Cleft Lip or Palate
Remove

Start Primary Impairment Score: 0 1 2 3 4 5

Patient Details

Gender: Male
Age Range: 0 10 20 30 40 50 60 70 80 90 100 110 120
YES

Communication and Swallowing Disorder Descriptor(s)

Primary Communication and Swallowing Disorder Descriptor(s):
Do you wish to include this in the filter?
 YES

Select All
Clear Selection

Selected Descriptor(s):
(F80.1) Expressive language disorder
Remove
(F80.2) Receptive language disorder
Remove
(F80.82) Social (pragmatic) communication disorder
Remove

Include/exclude additional communication and swallowing
Include All

Medical Diagnosis

Primary Medical Diagnosis:
Do you wish to include this in the filter?
 NO

Include/exclude/only progressive: Include All
Include/exclude additional medical diagnoses: Include All

Save and Run Run Report Reset Cancel and Close

To select specific primary medical diagnoses for inclusion in the report, switch this to **yes**. Otherwise all diagnoses will be included by default.

Generating service-level reports – more options

The screenshot displays the RCSLT software interface with several filter panels. At the top, there are tabs for 'Standard', 'More', 'Local', 'All', and 'Saved'. The 'Unsaved Filter' panel includes fields for 'Start Date' (20/08/2009) and 'End Date' (20/08/2019), along with 'Show National' and 'Discharge Code' options. The 'TOMs' panel has sections for 'Primary TOMs Scale' and 'Secondary TOMs Scale', each with a 'Do you wish to include this in the filter?' checkbox (set to 'YES') and a 'Selected TOMs Scale(s)' list. The 'Communication and Swallowing Disorder Descriptor(s)' panel features a 'Do you wish to include this in the filter?' checkbox (set to 'YES'), a 'Selected Descriptor(s)' list with 'Remove' buttons, and an 'Include/exclude additional communication and swallowing disorder descriptors' dropdown (set to 'Include All'). The 'Medical Diagnosis' panel includes a 'Grouped ICD10 codes' checkbox (set to 'NO'), a 'Primary Medical Diagnosis' section with a 'Do you wish to include this in the filter?' checkbox (set to 'YES'), and a 'Selected Descriptor(s)' list with 'Remove' buttons. A text box with a blue border and white background is overlaid on the 'TOMs' panel, containing the text: 'You have the option to pick individual ICD10 codes to include in the report, of you can opt to pick from broader groupings. Switch this to **yes** to select from a list of predetermined groups.' A blue arrow points from this text box to the 'Grouped ICD10 codes' checkbox. At the bottom, there are buttons for 'Save and Run', 'Run Report', 'Reset', and 'Cancel and Close'.

You have the option to pick individual ICD10 codes to include in the report, of you can opt to pick from broader groupings. Switch this to **yes** to select from a list of predetermined groups.

Generating service-level reports – more options

Unsaved Filter

Start Date: 20/08/2009

End Date: 20/08/2019

Show National:

Discharge Code:

TOMs

Primary TOMs Scale: Do you wish to include this in the filter? YES

Selected TOMs Scale: Dysphagia

Secondary TOMs Scale: Do you wish to include this in the filter? YES

Please select at least one. Select All

Selected Secondary TOMs Scale(s): Clear Selection

- Aphasia/Dysphasia Remove
- Autistic Spectrum Disorder Remove
- Cleft Lip or Palate Remove

Start Primary Impairment Score: 0 1 2 3 4 5

Patient Details

Gender: Male

Age Range: YES 0 10 20 30 40 50 60 70 80 90 100 110 120

Communication and Swallowing Disorder Descriptor(s)

Do you wish to include this in the filter? YES

Select All

Selected Descriptor(s): Clear Selection

- (F80.1) Expressive language disorder Remove
- (F80.2) Receptive language disorder Remove
- (F80.82) Social (pragmatic) communication disorder Remove

Include/exclude additional communication and swallowing disorder descriptors: Include All

Medical Diagnosis

Grouped ICD10 codes: NO

Primary Medical Diagnosis: Do you wish to include this in the filter? YES

Select All

Selected Descriptor(s): Clear Selection

- (D38) Neoplasm of uncertain or unknown behaviour of middle ear and respiratory and intracranial organs Remove
- (F40.8) Other phobic anxiety disorders Remove
- (F79) Unspecified mental Intellectual difficulties Remove

Text Box: You will then see a list of diagnoses to be included in the report. To create your selection, use the drop down list, and the **remove**, **select all** and **clear selection** boxes.

Buttons: Save and Run, Run Report, Reset, Cancel and Close

Generating service-level reports – more options

Unsaved Filter

Start Date: 20/08/2009

End Date: 20/08/2019

Show National:

Discharge Code:

TOMs

Primary TOMs Scale: Do you wish to include this in the filter?

Selected TOMs Scale(s): Dysphagia

Secondary TOMs Scale: Do you wish to include this in the filter?

Please select at least one.

Selected Secondary TOMs Scale(s):

- Aphasia/Dysphasia
- Autistic Spectrum Disorder
- Cleft Lip or Palate

Start Primary Impairment Score: 0 1 2 3 4 5

Patient Details

Gender: Male

Age Range: YES

Communication and Swallowing Disorder Descriptor(s)

Do you wish to include this in the filter? YES

Select All

Selected Descriptor(s):

- (F80.1) Expressive language disorder
- (F80.2) Receptive language disorder
- (F80.82) Social (pragmatic) communication disorder

Include/exclude additional communication and swallowing disorder descriptors: Include All

Medical Diagnosis

Select All

Selected Descriptor(s):

- (R13) Dysphagia
- (S06.3) Focal brain injury
- Not Specified

Include/exclude/only progressive: Include All

Include/exclude additional medical diagnoses: Include All

Generating service-level reports – local options

The screenshot displays the RCSLT software interface with the following sections:

- Navigation:** Standard, More, Local (selected), All, Saved
- Patient Details:** Date of referral to SLT (calendar pickers)
- Episode Details:** Care spell, Indirect time, Name of SLT, Person delivering, Total number of contacts, Total time (all with range pickers)
- Rating Details:** (Empty section, highlighted by a blue arrow from the 'Local' tab)

Rating Details

If your service has added 'user defined fields' to the ROOT (i.e. local, bespoke fields), you will have an additional tab here displaying the additional local options. If your service is not collecting anything additional, this screen will not appear.

Generating service-level reports – local options

RCSLT Standard More Local All Saved

Patient Details

Date of referral to SLT to

Episode Details

Care spell to

Indirect time to

Name of SLT

Person delivering

Total number of contacts to

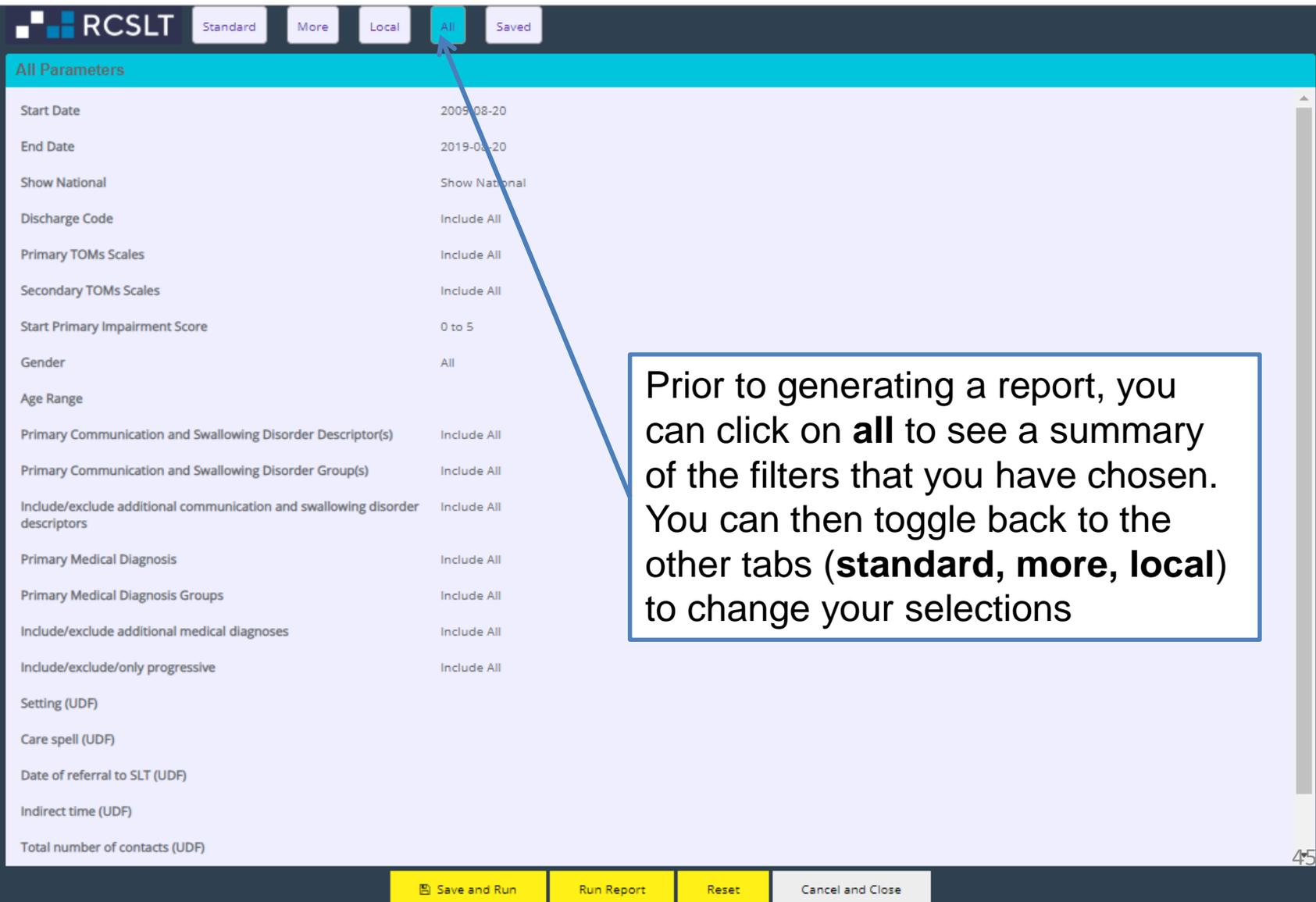
Total time to

Rating Details

Save and Run Run Report Reset Cancel and Close

If you wish to filter the data by any of these local options, use the drop down lists to drill down to the level that you are interested in.

Generating service-level reports – summary of all options



The screenshot displays the RCSLT software interface. At the top, there are five tabs: 'Standard', 'More', 'Local', 'All', and 'Saved'. The 'All' tab is currently selected and highlighted in blue. Below the tabs is a section titled 'All Parameters' which lists various filter options and their current settings. A blue arrow points from a text box to the 'All' tab.

Parameter	Value
Start Date	2009-08-20
End Date	2019-08-20
Show National	Show National
Discharge Code	Include All
Primary TOMs Scales	Include All
Secondary TOMs Scales	Include All
Start Primary Impairment Score	0 to 5
Gender	All
Age Range	
Primary Communication and Swallowing Disorder Descriptor(s)	Include All
Primary Communication and Swallowing Disorder Group(s)	Include All
Include/exclude additional communication and swallowing disorder descriptors	Include All
Primary Medical Diagnosis	Include All
Primary Medical Diagnosis Groups	Include All
Include/exclude additional medical diagnoses	Include All
Include/exclude/only progressive	Include All
Setting (UDF)	
Care spell (UDF)	
Date of referral to SLT (UDF)	
Indirect time (UDF)	
Total number of contacts (UDF)	

Prior to generating a report, you can click on **all** to see a summary of the filters that you have chosen. You can then toggle back to the other tabs (**standard, more, local**) to change your selections

At the bottom of the interface, there are four buttons: 'Save and Run', 'Run Report', 'Reset', and 'Cancel and Close'.

Generating service-level reports – running a report

The screenshot displays the RCSLT report generation interface. At the top, there are tabs for 'Standard', 'More', 'Local', 'All', and 'Saved'. The 'All' tab is selected. Below the tabs is a section titled 'All Parameters' with a list of parameters and their values. At the bottom, there are four buttons: 'Save and Run', 'Run Report', 'Reset', and 'Cancel and Close'. A callout box with a blue border and white background contains the text: 'If you are ready to run the report, you can either click **save and run** or **run report**'. Two blue arrows point from the callout box to the 'Save and Run' and 'Run Report' buttons.

Parameter	Value
Start Date	2009-08-20
End Date	2019-08-20
Show National	Show National
Discharge Code	Include All
Primary TOMs Scales	Include All
Secondary TOMs Scales	Include All
Start Primary Impairment Score	0 to 5
Gender	All
Age Range	
Primary Communication and Swallowing Disorder Descriptor(s)	Include All
Primary Communication and Swallowing Disorder Group(s)	Include All
Include/exclude additional communication and swallowing disorder descriptors	Include All
Primary Medical Diagnosis	Include All
Primary Medical Diagnosis Groups	Include All
Include/exclude additional medical diagnoses	Include All
Include/exclude/only progressive	Include All
Setting (UDF)	
Care spell (UDF)	
Date of referral to SLT (UDF)	
Indirect time (UDF)	
Total number of contacts (UDF)	

If you are ready to run the report, you can either click **save and run** or **run report**

Buttons: Save and Run, Run Report, Reset, Cancel and Close

Generating service-level reports – save and run

The screenshot displays the RCSLT software interface. At the top, there are navigation tabs: 'Standard', 'More', 'Local', 'All' (highlighted in blue), and 'Saved'. Below the tabs is a section titled 'All Parameters' with a list of filters and their current settings. A blue arrow points from a text box to the 'Save and Run' button at the bottom left of the interface.

Parameter	Value
Start Date	2009-08-20
End Date	2019-08-20
Show National	Show National
Discharge Code	Include All
Primary TOMs Scales	Include All
Secondary TOMs Scales	Include All
Start Primary Impairment Score	0 to 5
Gender	All
Age Range	
Primary Communication and Swallowing Disorder Descriptor(s)	Include All
Primary Communication and Swallowing Disorder Group(s)	Include All
Include/exclude additional communication and swallowing disorder descriptors	Include All
Primary Medical Diagnosis	Include All
Primary Medical Diagnosis Groups	Include All
Include/exclude additional medical diagnoses	Include All
Include/exclude/only progressive	Include All
Setting (UDF)	
Care spell (UDF)	
Date of referral to SLT (UDF)	
Indirect time (UDF)	
Total number of contacts (UDF)	

Clicking **save and run** will enable you to save the selection of filters to use again another time

Buttons at the bottom: Save and Run, Run Report, Reset, Cancel and Close

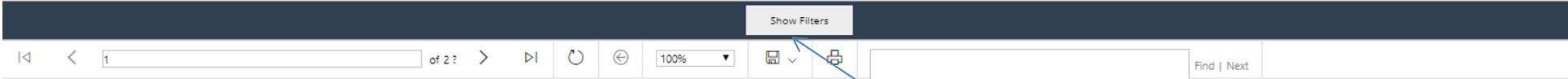
Generating service-level reports – save and run

The screenshot shows the RCSLT software interface. At the top, there are tabs for 'Standard', 'More', 'Local', 'All', and 'Saved'. Below these is a teal header labeled 'All Parameters'. A list of parameters is visible on the left, including 'Start Date', 'End Date', 'Show National', 'Discharge Code', 'Primary TOMs Scales', 'Secondary TOMs Scales', 'Start Primary Impairment Score', 'Gender', 'Age Range', 'Primary Communication and Swallowing Disorder Descriptor(s)', 'Primary Communication and Swallowing Disorder Group(s)', 'Include/exclude additional communication and swallowing disorder descriptors', 'Primary Medical Diagnosis', 'Primary Medical Diagnosis Groups', 'Include/exclude additional medical diagnoses', 'Include/exclude/only progressive', 'Setting (UDF)', 'Care spell (UDF)', 'Date of referral to SLT (UDF)', 'Indirect time (UDF)', and 'Total number of contacts (UDF)'. A modal dialog box is centered on the screen with the title 'The filter name already exists.' and the text 'Please enter a new name.' Below this text is a text input field containing 'Unsaved Filter'. At the bottom of the dialog are two buttons: 'Cancel' and 'Save and Run'. A blue arrow points from the text in the dialog box to the 'Save and Run' button. At the bottom of the software interface, there is a row of buttons: 'Save and Run', 'Run Report', 'Reset', and 'Cancel and Close'.

Type in a description for the filter that you want to save (e.g. dysphagia – adults) and click **save and run**

The filter name already exists.
Please enter a new name.
Unsaved Filter
Cancel Save and Run

Generating service-level reports – save and run



The front page of the report will appear on your screen

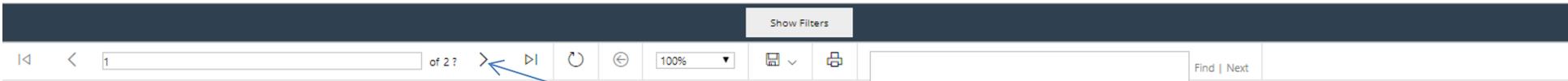


ROOT
(RCSLT Online Outcome Tool)

You can click **show filters** at any time to amend your selection

R01 Change between initial and final TOMs scores across each domain (bar-chart)
****NEW****

Generating service-level reports – save and run



Click on the arrow to view the next page

ROOT
(RCSLT Online Outcome Tool)

R01 Change between initial and final TOMs scores across each domain (bar-chart)
****NEW****

Generating service-level reports – save and run

2 of 3 ? 100% Find | Next

TOMS : Therapy Outcome Measures for Rehabilitation Professionals

Pam Enderby and Alexandra John

R01 Change between initial and final TOMs scores across each domain (bar-chart) **NEW**

Description of the Report

This report provides information related to all domains of TOMs on initial and final ratings. The numbers and percentages are provided in a table and a bar chart. In the table, the vertical axis of the table indicates whether the change was negative (red), positive (green) or stayed the same (yellow) between initial and final ratings. The horizontal axis shows the domains of the TOMs.

TOMS Scale Not Shown

Due to information governance stipulations TOMs scales with less than 6 patients as a cohort are not shown individually in the pie charts below they are, however, included in the overall figures if you have selected a combination TOMs scales. Thus if you have made selections (including filters) that result in a TOMs scale with a cohort of less than 6 patients you may only see the PILOT figures. It is possible also possible that this is also the case for the whole PILOT in which case there will be no graphs shown.

Therapy Outcome Measures for Rehabilitation Professionals - Summary

Therapy Outcome Measures for Rehabilitation Professionals, Third Edition (TOMs) (Enderby and John 2015) is an outcome measure that allows professional working in health, social care and education to describe the relative abilities of an individual over time in association with interventions. The TOMs scales address three dimensions of an individual in line with the World Health Organisation's International Classification of Functioning, Disability and Health (WHO, 2001) - impairment, activity and participation – and the well-being of the individual and carer (where appropriate):

- **Impairment** describes the severity of the presenting disorder/condition.
- **Activity** looks at the impact of the difficulty on the actions or functions of an individual, indicating levels of dependence and independence
- **Participation** looks at the impact on social participation, interaction and autonomy
- **Wellbeing (individual/carer)** is concerned with emotions, feelings, burden of upset, concern and anxiety, and level of satisfaction

Each domain is rated by the therapist (preferably in consultation with the individual and /or family) on an 11-point ordinal scale with six defined descriptors, ranging from 0 (most severe presentation for the individual's age, sex, culture), to 5 (best possible presentation for the individual's age, sex, culture). TOMs has been rigorously tested for reliability and clinical validity, enabling the aggregation of data for groups of service users for the purposes of treatment planning, clinical management, audit, benchmarking and research.

References

Enderby P, John A. (2015) *Therapy outcome measures for rehabilitation professionals*, Third Edition. Guildford: J&R Press Ltd.

World Health Organization (2001) *International Classification of Functioning, Disability and Health (ICF)* Geneva: World Health Organization

Page: 2 21/08/2019 12:22:54

The second page of each report shows a cover sheet, which includes a description of the report and information about TOMs.

Generating service-level reports – save and run

Show Filters

3 of 4 ? 100%

TOMS : Therapy Outcome Measures for Rehabilitation Professionals
Pam Enderby and Alexandra John

R01 Change between initial and final TOMs scores across each domain (bar-chart) **NEW**

Parameter Name	Parameter Value
Start Date	2009-08-20
End Date	2019-08-20
Show National	Show National
Discharge Code	Include All
Primary TOMs Scales	Dysphagia
Secondary TOMs Scales	Core Scale; Autistic Spectrum Disorder; Cleft Lip or Palate; Diabetes; Dysfluency; Dysphagia; Aphasia/Dysphasia; Dysphonia
Start Primary Impairment Score	0 to 5
Gender	Male
Age Range	0 to 120
Primary Communication and Swallowing Disorder Descriptor(s)	Expressive language disorder; Receptive language disorder; Social (pragmatic) communication disorder; Elective mutism; Stuttering [stammering]; Cluttering; Dysphagia, unspecified; Dysphasia and aphasia; Apraxia; Dysphonia
Primary Communication and Swallowing Disorder Group(s)	
Include/exclude additional communication and swallowing disorder descriptors	Include All
Primary Medical Diagnosis	Neoplasm of uncertain or unknown behaviour of middle ear and respiratory and intrathoracic organs; Other phobic anxiety disorders; Unspecified mental retardation; Specific developmental disorders of speech and language; Childhood autism; Asperger syndrome; Motor neuron disease; Stroke, not specified as haemorrhage or infarction; Down syndrome; Dysphagia; Focal brain injury
Primary Medical Diagnosis Groups	
Include/exclude additional medical diagnoses	Include All
Include/exclude/only progressive	Include All
Setting (UDF)	
Care spell (UDF)	
Date of referral to SLT (UDF)	
Indirect time (UDF)	
Total number of contacts (UDF)	
Total time (UDF)	

The third page of each report summarises the filters that have been applied to the report

Sample data report R01: Change in TOMs scores between initial and final ratings across each domain

Data from your team/service

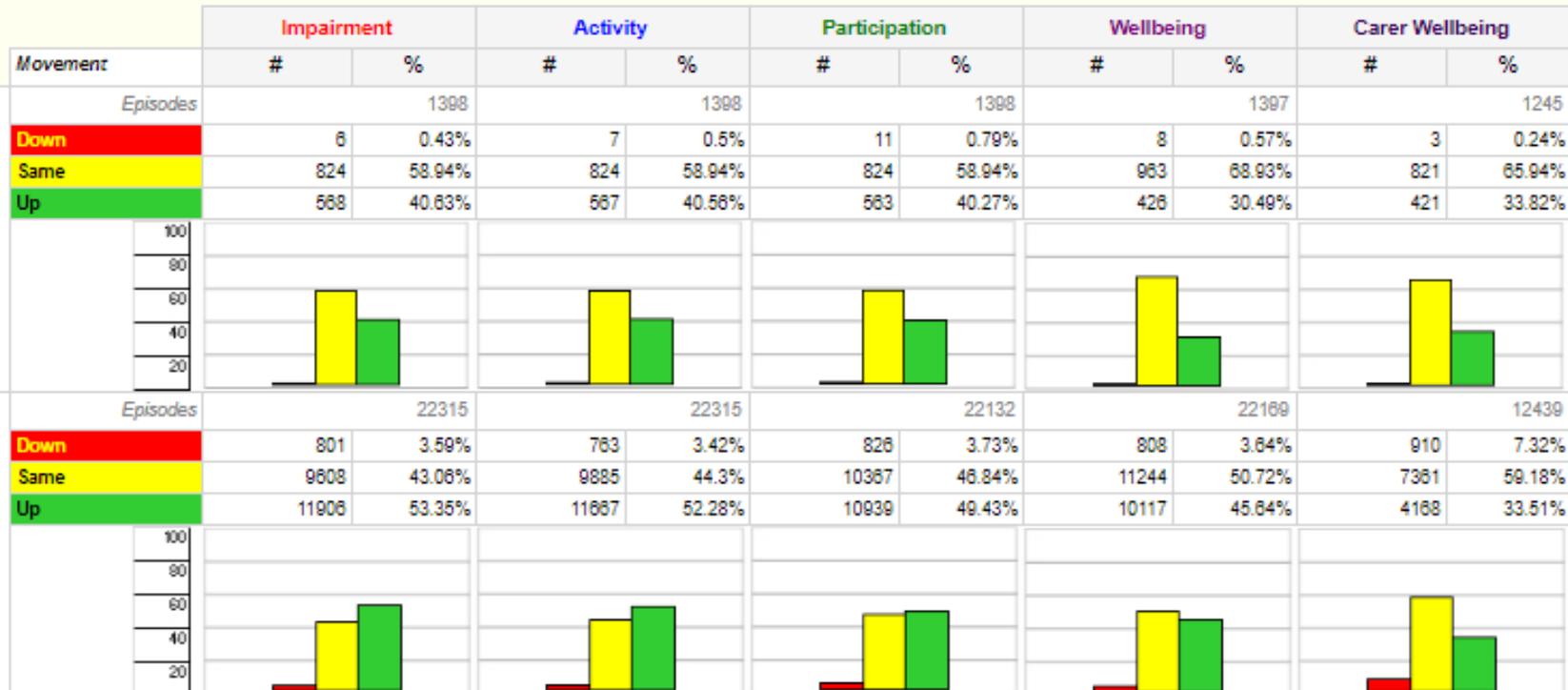
of 4 > >> << < 100% < < <

TOMS : Therapy Outcome Measures for Rehabilitation Professionals

Pam Enderby and Alexandra John

R01 Change between initial and final TOMs scores across each domain (bar-chart) **NEW**

Change in TOMs scores between admission and discharge across each domain



.RCSLT Staff Test Base
Episodes: (1398)
Patients: (1385)

ROOT Total
Episodes: (22315)
Patients: (21399)

Comparison data from other teams/services using the ROOT

Generating service-level reports – printing your report



TOMS : Therapy Outcome Measures for Rehabilitation Professionals

Pam Enderby and Alexandra John

R01 Change between initial and final TOMs scores across each domain (bar-chart) **NEW**

Change in TOMs scores between admission and discharge across each domain

Click here to print

Movement	Impairment		Activity		Participation		Wellbeing		Social Wellbeing	
	#	%	#	%	#	%	#	%	#	%
Episodes		1398		1398		1398		1397		1245
Down	8	0.43%	7	0.5%	11	0.79%	8	0.57%	3	0.24%
Same	824	58.94%	824	58.94%	824	58.94%	983	68.93%	821	65.94%
Up	568	40.63%	567	40.56%	563	40.27%	426	30.48%	421	33.82%

Movement	Impairment		Activity		Participation		Wellbeing		Social Wellbeing	
	#	%	#	%	#	%	#	%	#	%
Episodes		22315		22315		22132				
Down	801	3.59%	763	3.42%	826	3.73%				
Same	9808	43.06%	9885	44.3%	10367	46.84%				
Up	11908	53.35%	11667	52.28%	10939	49.43%				

Print ✕

We'll create a printer-friendly PDF version of your report.

Page size:

A4 (210mm x 297mm) ▼

Page orientation:

Landscape ▼

Print
Cancel

Generating service-level reports – exporting your report

4 of 4 100%

TOMS : Therapy Outcome Measures for Rehabilitation Professionals
Pam Enderby and Alexander

R01 Change between initial and final TOMs scores across each domain (**NEW**)

Change in TOMs scores between admission and discharge across each domain

Movement	Impairment		Activity					
	#	%	#	%				
Episodes		1398		1398				
Down	6	0.43%	7	0.50%				
Same	824	58.94%	824	58.94%				
Up	568	40.63%	567	40.56%	563	40.27%	428	30.49%

Movement	Impairment		Activity					
	#	%	#	%				
Episodes		22315		22315		22132		22189
Down	801	3.59%	763	3.42%	828	3.73%	808	3.64%
Same	9808	43.08%	9885	44.3%	10387	46.84%	11244	50.72%
Up	11908	53.35%	11667	52.28%	10939	49.43%	10117	45.64%

RCSLT Staff Test Base
 Episodes: (1398)
 Patients: (1385)

ROOT Total
 Episodes: (22315)
 Patients: (21399)

21/08/2019 12:29:12

Click here to export the report in various formats

- Word
- Excel
- PowerPoint
- PDF
- TIFF file
- MHTML (web archive)
- CSV (comma delimited)
- XML file with report data
- Data Feed

This option will enable you to annotate the report and/or add an accompanying narrative before printing

Generating service-level reports: using a saved filter

RCSLT Standard More Local All **Saved**

Unsaved Filter

Start Date: 20/08/2009

End Date: 20/08/2019

Show National: YES

Discharge Code: Include All

TOMs

Primary TOMs Scale: Do you wish to include this in the filter? NO

Secondary TOMs Scale: Do you wish to include this in the filter? NO

Start Primary Impairment Score: 0 1 2 3 4 5

Patient Details

Gender: All

Age Range: NO

Communication and Swallowing Disorder Descriptor(s)

Primary Communication and Swallowing Disorder Descriptor(s): Do you wish to include this in the filter? NO

Include/exclude additional communication and swallowing disorder descriptors: Include All

Medical Diagnosis

Primary Medical Diagnosis: Do you wish to include this in the filter? NO

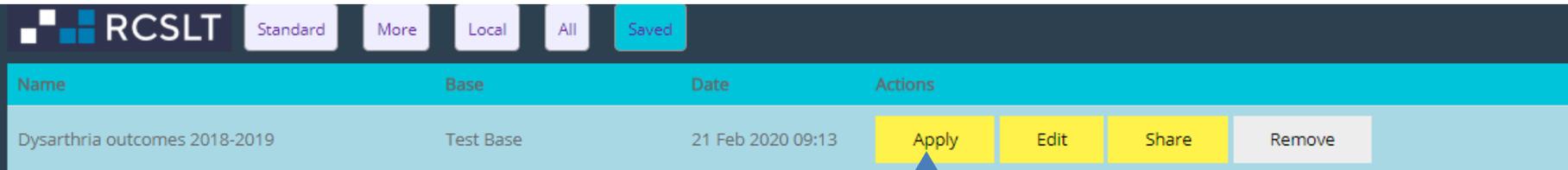
Include/exclude/only progressive: Include All

Include/exclude additional medical diagnoses: Include All

To use a filter that you have saved previously, click **saved**

Save and Run Run Report Reset Cancel and Close

Generating service-level reports: using a saved filter

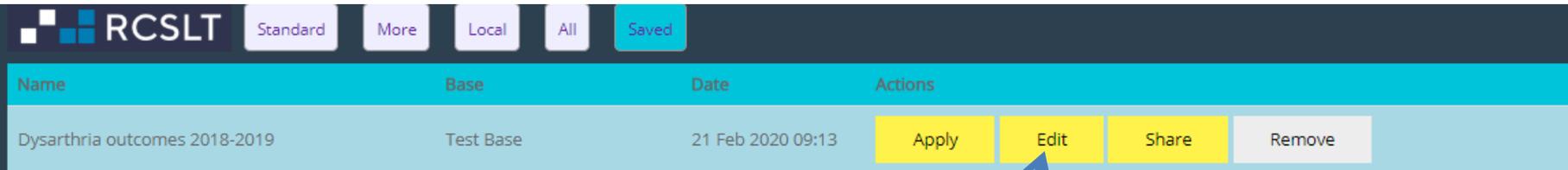


The screenshot shows the RCSLT interface with a table of saved filters. The table has columns for Name, Base, Date, and Actions. The 'Apply' button in the Actions column is highlighted with a blue arrow pointing to it from a text box below.

Name	Base	Date	Actions
Dysarthria outcomes 2018-2019	Test Base	21 Feb 2020 09:13	Apply Edit Share Remove

To use the filter, **apply**

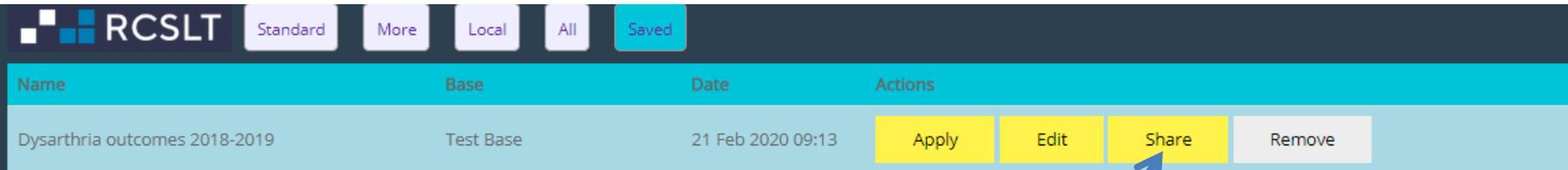
Generating service-level reports: using a saved filter



Name	Base	Date	Actions
Dysarthria outcomes 2018-2019	Test Base	21 Feb 2020 09:13	Apply Edit Share Remove

Click **edit** to amend any of the selections before running the report

Generating service-level reports: using a saved filter



The screenshot shows the RCSLT interface with a table of saved filters. The table has columns for Name, Base, Date, and Actions. The 'Share' button in the Actions column is highlighted with a blue arrow pointing to a callout box.

Name	Base	Date	Actions
Dysarthria outcomes 2018-2019	Test Base	21 Feb 2020 09:13	Apply Edit Share Remove

To share a filter with a colleagues, click **share**

Generating service-level reports: using a saved filter

RCSLT Standard More All Saved

Name	Base
Dysphagia data	Test Base
Dysfluency	Test Base

Share Filter

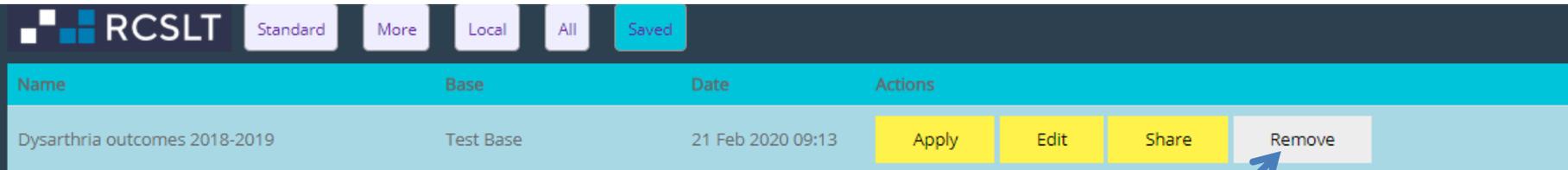
Selected filter: Dysfluency

User

- Test User (test1@test.base)
- Test User (test2@test.base)
- Test User (test3@test.base)
- Test User (test4@test.base)
- Test User (test5@test.base)
- Test User (test6@test.base)
- Test User (test7@test.base)
- Test User (test8@test.base)

Select the colleague you wish to share with from the drop down list and click **share**

Generating service-level reports: using a saved filter



The screenshot shows the RCSLT interface with a table of saved filters. The table has columns for Name, Base, Date, and Actions. A blue arrow points from the 'Remove' button in the Actions column to a callout box.

Name	Base	Date	Actions
Dysarthria outcomes 2018-2019	Test Base	21 Feb 2020 09:13	Apply Edit Share Remove

To remove a saved filter from your list, click **remove**

QUARTERLY REPORTS

Generating service-level reports: quarterly reports



Online Outcome Tool

Therapy Outcome Measures

Versions of the reports that display the outcomes by quarter are also available. Click **Quarterly Reports**.

[Home](#) | [My Dashboard](#) | [Patients](#) | [Reports](#) | [Resources](#) | [Secure File Upload](#) | [Import Data](#)

Click *View* to view the filter you applied the last time you ran a report. This will be applied to the next report you use.

[General Reports](#)

[Quarterly Reports](#)

[AAC](#)

[Archive](#)

Quarterly Reports



Q01 Patterns of change, per domain, by quarter (bar chart).**NEW**

B&W Version

Show

A report showing the number and percentage of individuals who are: showing improvement (up); maintaining level (same); or showing decline (down) in TOMs scores within the individual domains, between initial and final ratings in each quarter.

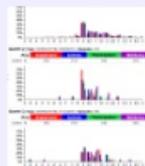


Q02 Patterns of change, per number of domains affected, by quarter **NEW**

B&W Version

Show

A report showing the number and percentage of individuals who are: showing improvement (up); maintaining level (same); or showing decline (down) in TOMs scores in a number of domains, from ratings between initial and final ratings in each quarter.



Q03 Absolute change in scores, per domain, by quarter. **NEW**

B&W Version

Show

A report showing the percentage of individuals demonstrating each absolute change (i.e.



Q04 Patterns of change, per domain, by quarter (pie chart) **NEW**

B&W Version

Show

A report showing the proportions of individuals who are: showing improvement (up):

Generating service-level reports: quarterly reports



Online Outcome Tool

Therapy Outcome Measures

Home | My Dashboard | Patients | Reports | Resources | Secure File Upload | Import Data

Click *View* to view the filter you applied the last time you ran a report. This will be applied to the next report you

General Reports

Quarterly Reports

AAC

Archive

To generate a quarterly report, click **Show**. You will then see the same parameter panel as for the general reports. Follow the steps on the earlier slides to use the filters and run the report.

Quarterly Reports



Q01 Patterns of change, per domain, by quarter (bar chart). ****NEW****

B&W Version

Show

A report showing the number and percentage of individuals who are: showing improvement (up); maintaining level (same); or showing decline (down) in TOMs scores within the individual domains, between initial and final ratings in each quarter.

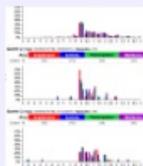


Q02 Patterns of change, per number of domains affected, by quarter ****NEW****

B&W Version

Show

A report showing the number and percentage of individuals who are: showing improvement (up); maintaining level (same); or showing decline (down) in TOMs scores in a number of domains, from ratings between initial and final ratings in each quarter.



Q03 Absolute change in scores, per domain, by quarter. ****NEW****

B&W Version

Show

A report showing the percentage of individuals demonstrating each absolute change (i.e.



Q04 Patterns of change, per domain, by quarter (pie chart) ****NEW****

B&W Version

Show

A report showing the proportions of individuals who are: showing improvement (up):

NEXT STEPS

Next steps

- There are additional modules available to support with generating reports:
 - Module 4.1: Generating reports for individual service users
 - Module 4.3: Generating service-level reports: AAC
 - Module 4.4: Generating service-level data reports using the old report viewer (archived reports)
- Contact ROOT@rcslt.org should you have any queries or questions.
- Please let us know what you think. Use the 'Leave Feedback' button on the ROOT to tell us about your experiences of using the tool and to make suggestions for what could be improved.

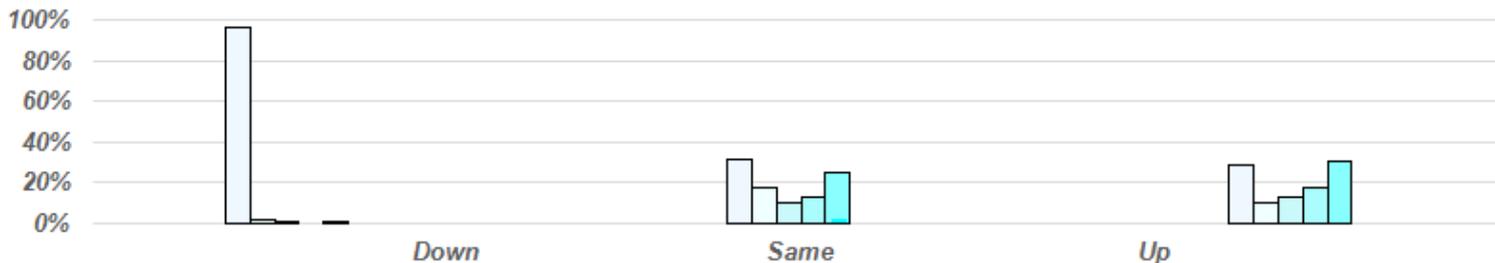
SAMPLE DATA REPORTS

Sample data report R02: Change in TOMs scores between initial and final ratings across multiple domains

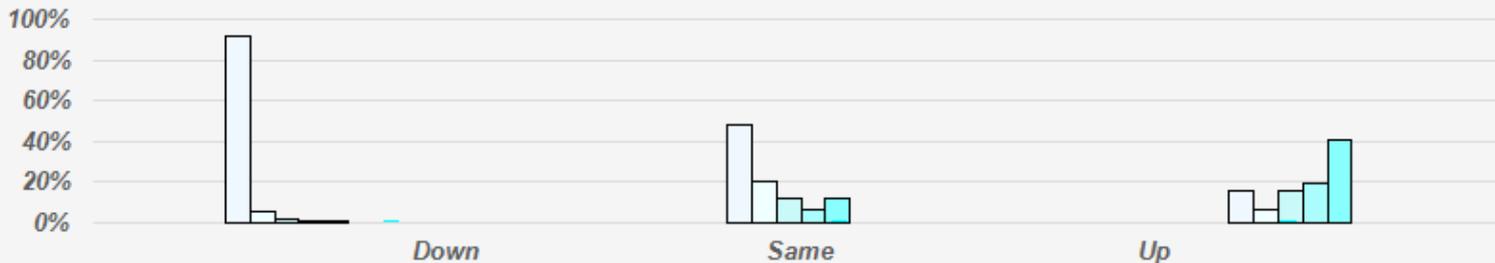
Change in TOMs scores between admission and discharge across multiple domains

	In All Five Domains		In Four Domains		In Three Domains		In Two Domains		In One Domain		In No Domains	
	#	%	#	%	#	%	#	%	#	%	#	%
	Down	0	0%	1	0.35%	0	0%	2	0.7%	6	2.1%	277
Same	6	2.1%	71	24.83%	37	12.94%	30	10.49%	51	17.83%	91	31.82%
Up	0	0%	87	30.42%	51	17.83%	36	12.59%	30	10.49%	82	28.67%

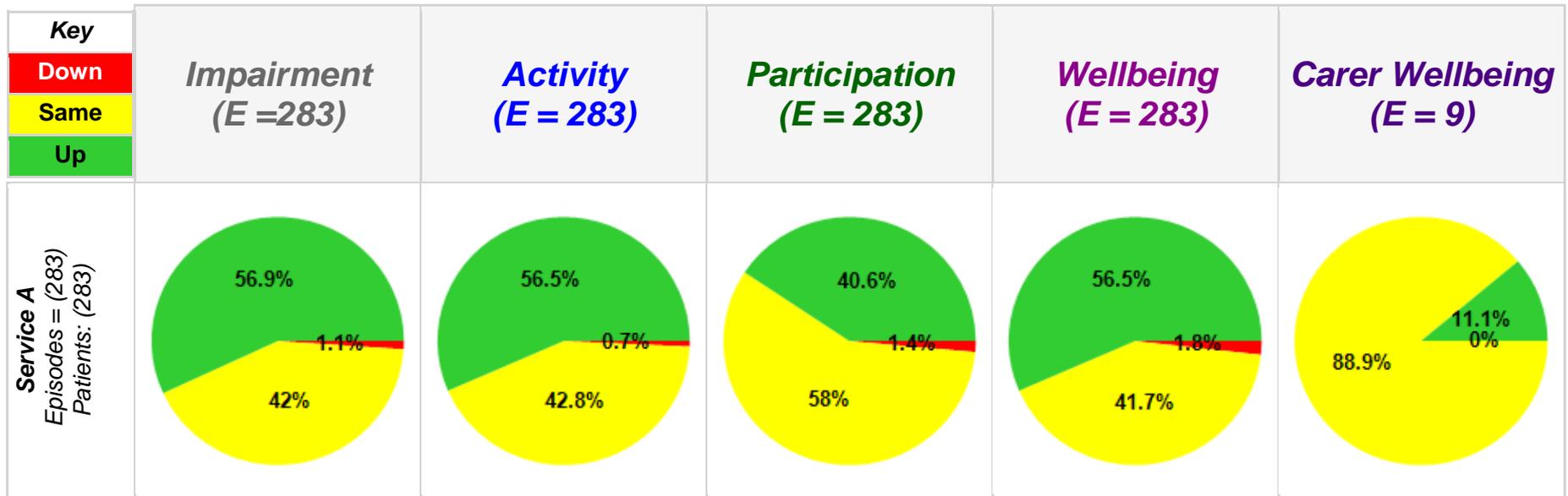
Service A
Episodes: (286)
Patients: (286)



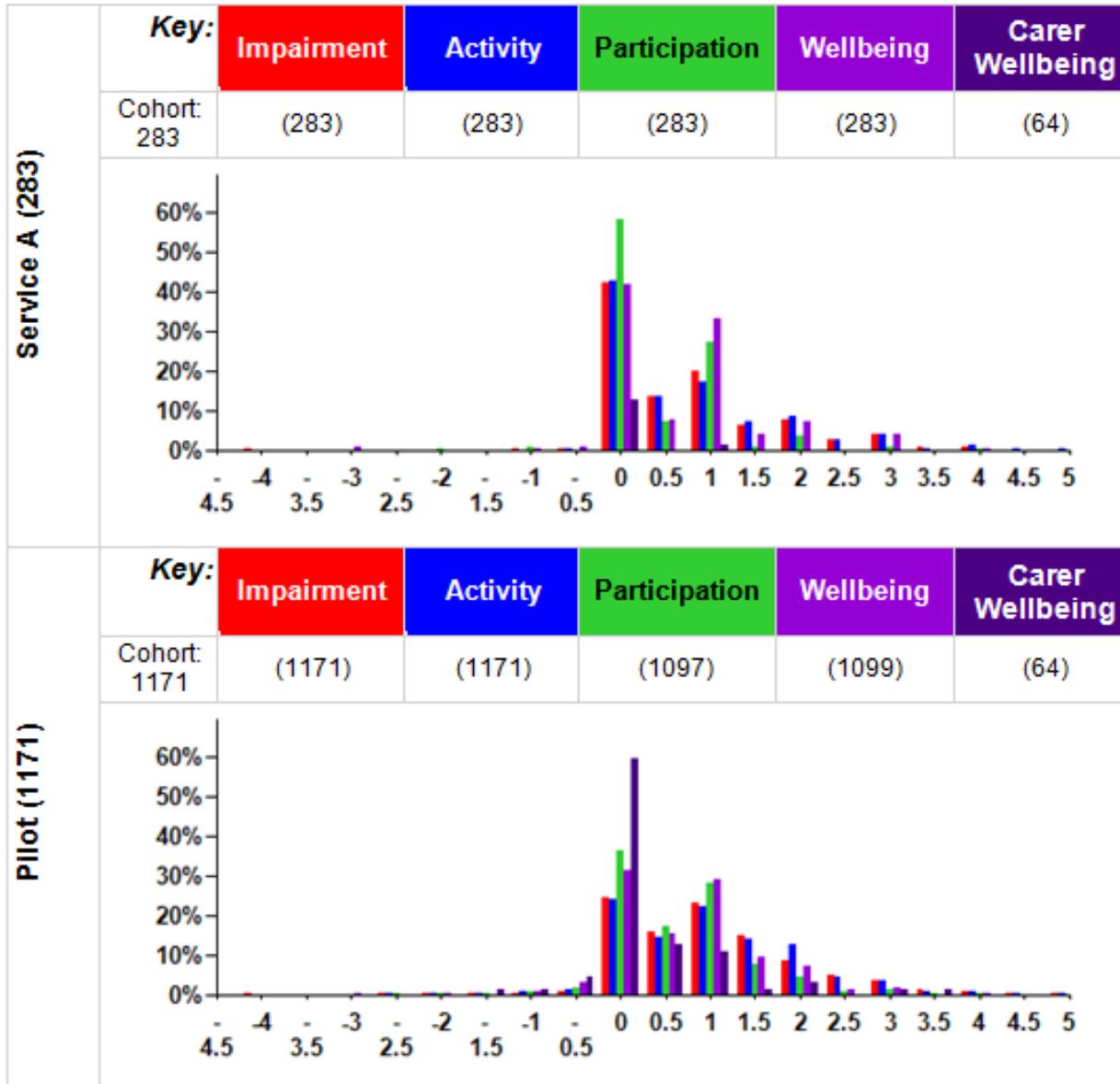
Pilot
Episodes: (1174)
Patients: (1165)



Sample data report R03: Change in TOMs scores between initial and final ratings across each domain



Sample data report R04: Distribution of change in TOMs scores between initial and final rating across each domain



Sample data report R05: Average change in TOMs scores between initial and final rating across each domain

Service A	Average Type	Impairment			Activity			Participation			Wellbeing			Carer Wellbeing		
		Start	End	Change	Start	End	Change	Start	End	Change	Start	End	Change	Start	End	Change
All Toms Scales Episodes: (2551) Patients: (2551)	Mean	2.66	3.58	0.92	2.72	3.57	0.85	2.87	3.27	0.4	3.18	3.74	0.55	2.99	4.13	1.15
	Median	2.5	2.5	1	2.5	2.5	1	2.5	3	1	2.5	3	1	2.5	3	1
														.	.	
Aphasia/Dysphasia Episodes: (221) Patients: (221)	Mean	2.22	2.98	0.75	2.39	3.16	0.77	2.32	3.07	0.76	2.76	3.49	0.73	2.43	3.35	1
	Median	2.5	2.5	1.5	2.5	2.5	1.5	2.5	2.5	1.5	2.5	2.5	0.75	2.5	2.5	0.75
														.	.	
Cognition Episodes: (7) Patients: (7)	Mean	2.64	2.57	-0.07	2.43	2.21	-0.21	2	1.79	-0.21	3	3	0	3.5	4	0.5
	Median	2.5	2.5	0.25	2	2.25	0	2	2	0	2	2	0	2	2	0
														.	.	
Core Scale Episodes: (31) Patients: (31)	Mean	2.52	3	0.48	2.81	3.19	0.39	3.06	3.31	0.24	2.84	3.37	0.53	3.11	3.33	0.17
	Median	2.5	2.5	1	2.25	3	0.75	2.5	3	0.75	2.75	2.75	1	2.75	2.75	1